

PROCEEDINGS
SUPERVISORS OF ELECTIONS
FOR
WASHINGTON COUNTY

The Board of Election Supervisors held their regular monthly meeting on Tuesday, September 16, 1980 at 2 P.M. at the Board office. Chairman Bast called the meeting to order.

The following were recorded present:

Douglas G. Bast
Virgil E. Banzhoff
Charles L. Downey
Dorothy M. Waters
Daris A. Phillips

Motion by Charles Downey and seconded by Virgil Banzhoff that we dispense with the reading of the minutes of the previous meeting held on August 12, 1980, and that the minutes be approved as submitted. Motion carried.

Under communications, Mr. Bast read a letter from Willard Morris regarding News Election Service asking for our cooperation with them. We will assist them in any way we can.

Mr. Bast read a letter from Barry Teach requesting a report of the Election Board's activities for fiscal year July 1, 1979 through June 30, 1980. We will get this report in to them by September 26.

Mr. Bast read a memo from the State Board regarding our shipment of law books. The books are at the Frederick Election Board and will be picked up by Mr. Banzhoff on Thursday.

Mr. Bast read the letter received from Bob Antonetti regarding the State assumption of election costs. The Board discussed this and our comments will be sent to Mr. Antonetti by October 1.

Under committee reports, Dottie reported that Jerry Lapole is in the hospital.

Under old business, Mr. Bast stated that the Board had met with the printers on September 11, 1980 to go over the printing order. Bids must be in by September 16 at 11 A.M. to the County Commissioners.

Mr. Bast advised the Board that he had looked at the Potomac Heights Elementary School and it will be an ideal place for voting for Election District 21-1.

Under new business Dottie distributed copies of the Schedule of Dates for the General Election. Mr. Downey suggested that a memo be sent to Barry Teach telling him what a good job the Roads Department had done moving the machines for the Primary and requesting a similar crew of men be used to move the machines for the General Election.

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Mr. Bast advised the Board that he had attended the County Commissioner's meeting to observe the opening of the bids for the printing material for the General Election. The bid was awarded to Printers Ink for \$948.00.

The Board discussed the instructions to be sent to the Poll Workers. These will be finalized and mailed on October 15.

The Board discussed the immediate need for a post-index cabinet. They discussed the new Kard-Veyer system for which Dottie had gotten literature. They feel that now is the time for a change to a new system as our present file system is antiquated. We will send a letter to the County Commissioners requesting this. Mr. Banzhoff and Mr. Downey will observe Frederick County's new system when they pick up the law books.

Motion by Mr. Downey and seconded by Mr. Banzhoff that the meeting be adjourned at 3 P.M. Motion carried. The next regular meeting will be held on October 14 at 2 P.M.

Respectfully submitted,

Dorothy M. Waters

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