

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION
March 15, 2005

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
John F. Barr, Republican Member
Eileen Wiggins, Democratic Member
Clyde Tate, Republican Alternate
Gregory Bannon, Attorney

Staff

Dorothy M. Kaetzel, Election Director, I
Kaye E. Robucci, Election Deputy Director, I

Charles Mobley called the meeting to order at 2:08 PM. There was a quorum present.

Financial Disclosure Packets were distributed to Charles Mobley, Eileen Wiggins and John Barr. They are due May 2, 2005.

Approval of Minutes of February 8, 2005

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the February 8, 2005 Board Meeting. There being no changes, the minutes were approved as submitted.

Approval of Closed Door Meeting – February 8, 2005

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the February 8, 2005, Closed Door Meeting. Minutes were approved as submitted.

Charles Mobley thanked everyone for their expressions of sympathy to him and his son. He received sympathy cards from Frederick County, Kent County and Baltimore County.

The thank you note from Dorothy Waters was shared with the Board.

Addition/Changes to the Agenda: Dorothy Kaetzel requested that HB 918 be discussed under Correspondence.

Correspondence:

A. SBE Meeting Minutes – January 11, 2005

The Voter Registration Challenge form has been revised and approved by the SBE Board.

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B. COMAR – Title 33

Memo from Joe Torre regarding the proposed change to COMAR. The change is to clarify the definition of a vote on the Direct Recording Voting Equipment.

C. Municipalities

Letters were sent to all municipalities requesting information on any current or proposed developments within their limits. Responses were received from Smithsburg and Keedysville.

D. 2006 Gubernatorial Election

Filing information was received for the upcoming 2006 elections.

E. MAEO Legislative Committee Meetings

Minutes were received for the February 11 and March 1, 2005 meetings.

F. MAEO Meeting

Minutes of the January 27, 2005 meeting were distributed.

G. MAEO Convention Information

MAEO is June 5-8, 2005 in Ocean City, MD. Reservations and meal packages were discussed. Eileen Wiggins will be on vacation and unable to attend. The tentative agenda was distributed.

H. Statewide Voter Registration System

Memo from John Clark, SBE, announcing the recommendation for a contract award to Saber Consulting, Inc. of Salem, Oregon. The recommendation must be approved by the Maryland State Board of Public Works. Their next meeting is March 30, 2005. Dorothy Kaetzel informed the Board that we have been cleaning up the database in preparation for the upcoming conversion.

I. HB 918

An unofficial copy of HB 918 was distributed to the Board. HB 918 increases the pay for the election workers and the substitute board members.

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Reports:

No Reports

Old Business:

A. Board of Education – Activity on Election Day

The Board reviewed the packet of information that Dr. Elizabeth Morgan, Superintendent of Schools, sent to Delegate Christopher Shank. The packet included the memo from Jeffery Harr and Patricia Abernethy to Dr. Elizabeth Morgan regarding their conversation with the Election Board on February 2, 2005. Delegate Christopher Shank recommended we contact Paul Bailey, President, Board of Education. Charles Mobey spoke with Mr. Bailey about our concerns. Mr. Bailey believes our concerns can be resolved without legislation.

Mr. Bailey will recommend the following to the Board of Education:

- Parent/Teacher Conferences be moved to schools where voting is not taking place (this should resolve the parking concern at Hickory Elementary School)
- No other activities should be held in the schools on election day (this should resolve the problem with Boonsboro H.S. and sports events)

The Board of Elections agreed to not move District 10-1 Funkstown Elementary School and to use middle schools if available instead of elementary schools. The Board also agreed to not move forward with legislation. Dorothy Kaetzel will contact Delegate Shank.

B. District 15 – Accessibility Issue

Charles Mobley and John Barr will meet with our contacts at Big Pool Community Center to discuss options for accessibility. Dorothy Kaetzel suggested we move the voting location to Clear Spring or Hancock.

C. City of Hagerstown Election

Charles Mobley and Dorothy Kaetzel will review the contract with the City of Hagerstown and finalize the invoicing for the primary.

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Executive Session:

Motion made by Eileen Wiggins to enter into executive session at 3:11 PM for discussion of personnel matters and seek legal advice; John Barr seconded the motion and all were in favor. Dorothy Kaetzel excused herself from the meeting at this time and returned at 3:17 PM. Regular session resumed at 4:00 PM.

New Business:

A. Voter Registration of Candidate on City Primary Ballot

Discussion took place in Executive Session

Members Remarks:

No remarks

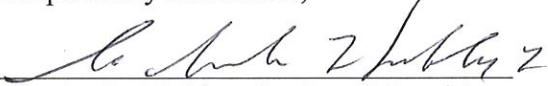
Scheduling of Next Meeting

The next meeting of the Washington County Board of Elections will be held April 12, 2005, at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time. John Barr made a motion to adjourn at 4:05 PM; Eileen Wiggins seconded the motion. Unanimously approved.

Respectfully Submitted,


Charles L. Mobley, Jr., Board President 4/12/05
Date


Kaye E. Robucci, Election Deputy Dir, I 3-16-05
Date