

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, January 11, 1994 at the Board Office. The meeting was called to order at 2:00 P.M. by Daris Phillips who presided in the absence of Richard Coss, President.

The following were recorded present:

Daris A. Phillips, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Jason A. Malott, Democrat Alternate  
Charles L. Mobley, Jr., Republican Alternate  
Jean D. Calhoun, Administrator  
Dorothy M. Kaetzel, Chief Clerk I

MINUTES: Walter motioned, seconded by Jim, that the minutes of the meeting held on December 14, 1993 be approved as submitted.

PERSONNEL: Daris informed the Board members that because of State underfunding, the health insurance subsidy the County pays on election board employees and retirees has doubled effective January, 1994 and will escalate again next January. After discussion, decision made to write a memo to Barry Teach, County Administrator, and James Young, Director of Finance, explaining what the circumstances were making this increase necessary and that it was not in the Election Board budget for January - July, 1994.

Jean distributed the salary schedule for consideration for FY95 budget reflecting the upgrade of the Chief Clerk I position to Chief Clerk II. Walter motioned we pursue the upgrade from Chief Clerk I to Chief Clerk II. After discussion, decision made to contact Marvin Meyn and get the necessary information to proceed with this upgrade.

Jean advised Board members of the fact that the County has never treated poll workers as employees, thus, never deducting Social Security Tax from their wages. An employee in the county finance office informed Jean of the need to secure for that office the information needed to exempt the poll workers from the I-9 Form. Decision made that the Board attorney needs to research this.

CORRESPONDENCE: Letter from Wesley D. Blakeslee, Attorney, Carroll County, inquiring as to whether or not the Board members here wanted a copy of the final version of specs he had prepared for the voting system. Decision made no need to get these.

Letter from Delancy Catlett, President of the Downsville Ruritan Club, distributed. In the letter, Mr. Catlett states the vote was unanimous to make the Old Downsville School, District 20 polling place, accessible to the handicapped, and will be accomplished prior to May 1, 1994.

OLD BUSINESS: Jean updated Board members on the progress to date on political maps. The base map has been approved and Jean was advised by the ADC company that it would be several months before the maps are completed.

Liability insurance - Jean informed Board members that there are no other quotes at this time. She is expecting a call from Wright Gardner Insurance Co.

Progress on polling places - Both churches located in the 27-2 precinct are handicapped accessible. Jean will call and set up a time to check these churches.

District 22-2 - After discussing the possibility of district 22-2 voters going to the district 22-3 polling place to vote, Walter motioned, Jim seconded, that the voters in 22-2 vote at the Army Reserve Center located in election district 22-3 for future elections.

Surveys for polling places - Richard completed election district 12 polling place survey.

Jean distributed copies of the letter from Karen Luther, County Purchasing Agent, written to Robert J. Gerencser, Senior Vice President of Business Records Corporation, advising him the contract for furnishing a County-Wide Electronic Election System was awarded to Business Records Corporation. Also, copies of letter written to Gene Raynor requesting permission from SABEL to adopt the new system beginning with the 1994 Primary election. According to James Young, Director of Finance, a capital improvements project request form will be completed by Robert C. Arch, Planning Director, so that money will be appropriated for the voting system.

A list of the AVM's will be given to the County purchasing agent to get bids to sell the voting machines after word is received from the municipalities if they are interested in buying any of the AVM's.

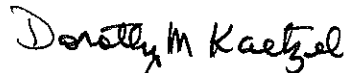
NEW BUSINESS: Copies of the Election Manual from Anne Arundel County distributed to the Board members to study and make suggestions for Feb. meeting.

Chart distributed to Board members showing number of poll workers possibly needed with the new voting system. There will be less poll workers needed with the new system.

Next Board meeting scheduled for February 8, 1994 at 2:00 P.M.

Meeting adjourned at 3:15 P.M.

Respectfully submitted,



Dorothy M. Kaetzel  
Chief Clerk I