

**PROCEEDINGS**

**WASHINGTON COUNTY  
BOARD OF ELECTIONS**

**March 14, 2000**

Present: Richard L. Coss, President  
Charles Mobley, Republican Member  
Marianne Schneider, Democratic Member  
James Sprecher, Democratic Alternate  
Dorothy M. Waters, Republican Alternate  
Roger Schlossberg, Attorney  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Dorothy Kaetzel introduced Frank and Pat Clopper. Frank Clopper is the Project Coordinator for Kids Voting. He spoke to the Board about Kids Voting and asked for their support in the General Election. Washington County will be the only county in Maryland participating in Kids Voting in the November election.

Richard Coss called the meeting to order at 2:07 PM.

**MINUTES:** Jim Mobley made a motion to approve the minutes of the February 9, 2000 board meeting, Marianne Schneider seconded the motion, and all were in favor.

**CORRESPONDENCE:** Memo from Linda Lamone regarding the issues raised pertaining to Subtitle 7 and the response from the State Board.

Minutes of the January 13, 2000 State Board meeting were distributed. The tactile ballot overlays and audiotapes will be used in the 2000 General Election. The Board raised a concern regarding the promotion of the tactile ballots and the deadline to request one.

Memo from Terry Holliday regarding the retirement plans for Rebecca Wicklund. An open house will be held March 30, 2000 from 4 PM - 6 PM at the State Board of Elections.

The MAEO meeting will be held June 4 - 7, 2000 at Rocky Gap.

Memo from Tim Augustine, Deputy Administrator, regarding the cost of the LEMS support. A revised quote was completed and our cost is now \$3,360 instead of \$7,287.

Thank you from Rebecca Wicklund to the staff for assisting with the Democratic Convention Delegate Fillings.

Thank you from a voter to Doris James for her professional and wonderful assistance in regards to his request for an absentee ballot.

Dorothy Kaetzel distributed copies of the Maryland Register. It includes Subtitles 2, 3, 4, 5, 9, 10, 11, 12 & 14. Roger Schlossberg recommended that Dorothy subscribe to the Maryland Register. Roger Schlossberg explained that the Maryland Register has the proposed legislation listed in it for public response. The regulations eventually become part of COMAR. Roger suggested that the Board write a letter to Joe Torre requesting that copies of COMAR with all election changes included in it be distributed to each attendee at MAEO.

**OLD BUSINESS:** Jim Mobley and Dorothy Waters will be completing the last 3 polling place surveys soon.

Roger Schlossberg updated the Board on the voter who is not a citizen. Roger spoke with Jim Coeezas, State Prosecutor, who is investigating the case. Mr. Coeezas will interview Dorothy and the voter in the near future.

**NEW BUSINESS:** The Board discussed the following election day problems and activities:

At District 3-2 exit polling surveys were left on a table for the voters to take, complete and place in a box. The surveys were from the Voter News Service. We will instruct the Chief Judges that this is not allowed in the polling room. Dorothy will inform Voter News Service that exit polling is not allowed in the polling room.

The Board discussed the problem with incomplete paper work. Several Certificate #2 and Ballot Accounting Charts were not completed nor signed. The Board suggested that a letter be sent to those districts explaining the problem and including a copy of that particular document.

Nursing Home procedures for absentee ballots were discussed. During the counting of the absentee ballots it was noted that several Certification of Person Assisting Absentee Voter were placed in the ballot envelope instead of the return envelope. The Board recommended that on page 3 of the Instructions to Absentee Voter the following phrase be inserted:

**PLACE IN RETURN ENVELOPE**

The Board decided to pay the extra help \$8.00 an hour. Mark Brugh will be paid for 3 hours and Terry Brewer will be paid for 7 hours. A thank you will be sent to Michael Everhart and to the Boy Scouts Troop 4.

There was a big problem with the election workers returning their supplies election night. Lack of parking is a problem and there are few lights outside. The Board decided to table this subject until the April meeting. Jim Sprecher was asked to bring any recommendations to the next meeting to alleviate the problems.