

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION December 8, 2009

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Eileen Wiggins, President
John Benchoff, Democratic Member
Clyde Tate, Republican Member
Sharon Washington, Democratic Alternate
Carroll Earp, Republican Alternate

Staff

Kaye Robucci, Deputy Director, II
Sharon Mackereth, Election Supervisor, II

Eileen Wiggins called the meeting to order at 2:05 PM. Dorothy Kaetzel, Director I and Roger Schlossberg, Attorney, were absent. There was a quorum present.

Approval of Minutes of November 10, 2009:

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the November 10, 2009 Board Meeting. Approved as submitted.

Addition/Changes to the Agenda:

A request was made for the Board to discuss a possible increase to chief judge election worker pay. The Board decided to discuss it right away and agreed to increase the chief judge pay to - \$200. John Benchoff made a motion to increase the chief judge pay to \$200 pending approval by the County Commissioners and Carroll Earp seconded the motion. Unanimously approved.

Correspondence:

No correspondences at this time.

Reports:

A. Directors' Meeting – November 17, 2009

Kaye Robucci reported on the Directors' Meeting. The following was discussed:

- State will be storing TS units at the central warehouse in county order.
- RFP evaluation process continues to remain on schedule and the contract is expected to be before the Board of Public Works in January or February of 2010.
- The State is in the process of developing a comprehensive plan for testing equipment and a "dress rehearsal" for early voting. A mock election will be held.
- New carts will be provided under the new contract for the voting equipment. The carts will be able to hold both the TS and OS voting equipment.

Old Business:

A. Early Voting Site – PNC Bank Building

Dorothy Kaetzel submitted to the State our layout and pictures for the proposed early voting site.

B. District 17-1 - Washington Co. Library

Due to construction at the library during 2010, it was discussed at the last Board meeting that Bester Elementary School be used for both 17-1 and 17-2.

Bester Elementary School would need to be surveyed by Board members.

Date was set for January 6, 2010 at 9:30am.

St. Johns' Lutheran Church on S. Potomac Street will not be available.

C. Post Election Maintenance

John Benchoff reported that the job was finished. Maintenance on 124 Touch Screen machines has been done. The Board thanked John Benchoff for helping.

D. Christmas Party – December 16, 2009

The Christmas Party will be held at the Fireside Restaurant at 6:00 PM.
Several people will not be able to attend.

New Business:

Election Office will be closed 12/24, 12/25, 12/31 and 1/1.

Member Remarks:

Merry Christmas and Happy New Year.

Scheduling of Next Meeting:

The next meeting of the Washington County Board of Elections will be held January 12, 2010 at 2:00 PM at the Board office.

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Adjournment:

There being no further business to come before the Board at this time, Clyde Tate made a motion to adjourn at 2:42 PM; John Benchoff seconded the motion.
Unanimously approved.

Compiled by Sharon C. Mackereth
Election Supervisor, II

Respectfully Submitted,

Eileen Wiggins
Eileen Wiggins, Board President

1/12/10
Date

Carroll H. Earp
Carroll Earp, Board Secretary

1/12/10
Date