



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS
JULY 12, 2022
17718 Virginia Avenue
Hagerstown, MD 21740
240-313-2050

Present:

Board:

Martin Lumm, Board President
Tammy Downin, Board Vice President
Bill Blazes, Board Secretary
Connie Mozingo, Assistant Board Secretary (Virtual)
Jim Schultheis, Member
Brian Kane, Board Attorney (Virtual)

Staff:

Kaye Robucci, Election Director II
Barry Jackson, Election Deputy Director II
Cory Green, Election Program Assistant I

Absent:

Guest:

Fay Moore

President Martin Lumm called the meeting to order at 3:05 P.M. at the Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD 21740. There was a quorum present.

Approval of Minutes of June 14, 2022.

Tammy Downin moved to accept the minutes, for June 14, 2022, Jim Schultheis seconded, and the motion was carried unanimously.

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Request for Additions/Changes to Agenda:

I. Input on Leaving Political signs up at early voting sites once early voting has ended.

Kaye Robucci has been approached by candidates asking if they can leave their signs up at the Washington County Board of Elections office once early voting has concluded. Kaye Robucci stated that the law states that the signs have to be removed after early voting and then they can be put back up.

Jim Schultheis stated that he thinks the signs have to come down.

Brian Kane stated that the election law does not require that the signs have to come down due to Washington County Board of Elections office being a public building. The law states that at a minimum the signs can be in place at 5:00 P.M. before the election and must be removed by 8:00 A.M. the day after the election.

The signs will remain up once early voting has concluded.

Old Business:

I. Early Voting Recap

1,301 voters have voted at the Washington County Board of Elections office

190 voters have voted at the Washington County Free Library

Jim Schultheis remarked that while observing the Washington County Free Library the environment surrounding it may be discouraging voter turnout.

Jim Schultheis said that the environment downtown is challenging with homelessness and substance abuse. Jim stated that he saw a physical altercation where the library's security had to come out and usher the people away.

Jim Schultheis stated the security cost is not relevant for the library because regardless of where the early voting site is it has to be secure and it is cost that would be incurred regardless.

Tammy Downin and Kaye Robucci both stated that they thought the library would generate more voter turnout especially with foot traffic.

Kaye Robucci and Tammy Downin both agreed that the Library needs to be advertised more for the General election for early voting.

Bill Blazes stated he drove by the library one evening and saw the back parking lot was full and the gate was up and he kept driving because he didn't know where to park.

Brian Kane asked Jim Schultheis if he has spoken directly to anyone regarding the challenges of the library? Jim Schultheis stated that he has spoken with people and workers and they stated parking is an issue along with the steps leading up to the entrance of the library.

Brian stated in comparison to Wicomico our two early sites are comparable in distance and their numbers closely resemble Washington Counties numbers for voter turnout. Wicomico is similar in that they just established their second early voting site this year.

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Brian Kane stated that there was a candidate that came in the back entrance at the library on the first day and was able to make his way to the early voting area and he thanked all the workers. Brian Kane stated while it seemed innocent and a kind gesture, the candidate was actually campaigning in the election center.

October 29, 2022 the Mummers Parade will occur on Saturday which will in effect make the Library inoperable for that night of early voting due to the road being closed.

Jim Schultheis asked if we were locked in for the Library for the General Election? Kaye Robucci pulled the addendum and the addendum does not mention anything regarding the Mummer's parade.

Brian Kane stated that if the board were to pivot away from the library that they could and that the library isn't necessarily affected in a negative way.

Tammy Downin stated that the board needs to place personal feelings aside regarding the library and that the early voting site should accurately encompass the population density of Washington County.

Jim Schultheis asked if we could reach out to Wicomico once early voting has concluded to gather their feedback on their second early voting site and get an idea as to why their location also struggled to draw voters? Barry Jackson stated once early voting has concluded that we could reach out to Wicomico regarding their second early voting site.

II. Primary Election Schedule

Jim Schultheis asked if we meet here on July 19, 2022 at 6 A.M? Kaye Robucci stated yes.

Bill Blazes asked if any help was needed on Saturday and Kaye Robucci stated yes more help is needed. Bill Blazes, Tammy Downin, and Marty Lumm will be here on Saturday as well to help with chief and tech judge pick up.

Saturday Pickup is still being discussed as to how it will be staged.

Tuesday night drop off is also still being discussed as to how drop off will work.

Marty Lumm asked if any help is needed for set up on Monday night? Barry Jackson responded that no chief judges have raised any concerns.

Potomac Heights custodial staff is not willing to stay after hours on Monday July 18, 2022. Barry Jackson has contacted Mike Stouffer regarding this matter.

Bill Blazes will have to leave on July 29, 2022 around 2 or 3.

Brian Kane asked if there has been a dedicated time set aside for the questionable ballots? Tammy Downin asked Brian what time would work best for him? Brian Kane responded that he is available in the evenings. Marty Lumm stated 5 P.M. to 7 P.M. would be reserved for Brian Kane for questionable ballots on July 21, July 22, July 27, and July 29.

Brian Kane stated in his Board of Attorneys call earlier this morning that there has been an uptick with engaged voters wanting to watch the canvassing process so he was just making the Board aware.

Connie Mazingo is not available on July 16, 2022.

Connie Mazingo will stop in on Bester in the evening on the July 18, 2022 to check on set up.

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III. Polling Place Evaluations

The board has to evaluate 25% of the voting sites on Election Day.

The board will receive their list on July 19, 2022 at 6 A.M.

Members Remarks:

No comments from the Board.

Faye Moore thanked everyone for the educational information presented during the Board Meeting.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, August 9, 2022 at 3:00 PM. The location is Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

Schedule for Early Voting Sites

Future Events:

Open House in Late Summer/Early Fall.

MAEO September 29, 2022 meeting Virtual/In Person.

2023 MAEO: May 15 through May 19, 2023

Executive Session:

Part of the meeting may be closed in accordance with Open Meeting Act Procedures.

Public Participation: Members of the public may address the Board. Pursuant to §3.2B of the Board's bylaws, public participation at a meeting must be pre-scheduled and pre-approved by the President. To request approval to speak at a board meeting, contact Kaye Robucci at 240.313.2053 or by Email no later than 5 pm the day before the meeting.

Adjournment and Executive Session:

There being no other business to come before the Board at this time, President Marty Lumm called for a motion to adjourn the Regular Board Meeting and move into Executive Session. At 4:32 pm, Jim Schultheis made a motion to adjourn the Regular Board Meeting and convene an Executive Session, under State Government Article, § 10-508 (a) (1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals." Connie Mozingo seconded. All Guests Left

SUMMARY OF CLOSED SESSION HELD ON May 10, 2022

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:35 pm.

Place (location) of closed session: Election Center 17718 Virginia Avenue, Hagerstown, MD 21740.

Purpose of the closed session: Kaye Robucci's performance evaluation.

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Tammy Downin, Bill Blazes, Connie Mozingo, Jim Schultheis

Members opposed: None

Abstaining: Marty Lumm

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

Topic #1: § 3-305(b) (1) **Topic #2:** § 3-305(b) () **Topic #3:** § 3-305(b) ()
(add others as needed)

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action Taken/Each Recorded Vote
#1: Kaye Robucci's performance evaluation	Marty Lumm, Tammy Downin, Connie Mozingo, Jim Schultheis, Brian Kane, Bill Blazes	Board approved Ms. Robucci's performance emaluation.

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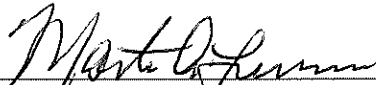
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After the discussion was completed, Tammy Downin made the motion to adjourn Executive Session at 4:55 PM. Bill Blazes seconded, and all parties voted aye.

Compiled by Cory Green
Election Program Assistant I

Respectfully Submitted,



Martin Lumm, President 8/9/2022
Date



Bill Blazes, Secretary 8/9/22
Date