

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION January 11, 2005

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
Marianne Schneider, Democratic Member
John Barr, Republican Member
Eileen Wiggins, Democratic Alternate
Gregory Bannon, Attorney

Staff

Dorothy M. Kaetzel, Election Director, I
Kaye E. Robucci, Election Deputy Director, I

Charles Mobley called the meeting to order at 2:10 PM. There was a quorum present.

Approval of Minutes of December 14, 2004

Charles Mobley distributed revised copies of the December 14, 2004 Board Meeting. The Board reviewed the minutes and there being no further corrections or modifications; John Barr made a motion and Marianne Schneider seconded the motion. All were in favor.

Approval of Closed Door Meeting – December 14, 2004

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the December 14, 2004, Closed Door Meeting. Approved as submitted.

Addition/Changes to the Agenda: Dorothy Kaetzel requested that the minutes of the August 23, 2004 MAEO Meeting be discussed under Correspondence. Charles Mobley requested that Planning for Registration Growth be discussed under New Business.

Correspondence:

A. MAEO Minutes – August 23, 2004

The 2005 MAEO Conference will be held June 5-8, in Ocean City, MD. Individual meal packets will be available.

B. MAEO Legislative Committee

E-mail from Sara Harris regarding the January 20 Legislative Committee Meeting. The meeting will be held at the Anne Arundel Election Annex at 10:00 A.M.

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Reports:

No reports

Old Business:

A. Questionnaire to Chief Judges

A questionnaire will be sent to the Chief Judges asking for their input and suggestions from the General Election.

B. City of Hagerstown Elections

The Board discussed the following:

- The City Board was sworn in today. Members are: Eve McGrory, Jean Calhoun and Connie Martin.
- Nathan will be available to assist with the elections.
- Dorothy Kaetzel will again e-mail Ron Whitt, Director IT, regarding the IT person assisting the election board.
- Dorothy Kaetzel will e-mail Rod Shoop, County Administrator, informing him of the following:
 - Ron Whitt was contacted regarding the position and to date have received no reply.
 - The person was to be available beginning January 1, 2005.
 - We need someone by January 31. We need to know if the county will be supplying a person or we will make arrangements to hire someone ourselves. The money is available in the contract with the City of Hagerstown.
- Charles Mobley suggested approaching the City of Hagerstown regarding the possibility of needing money up front to pay for this position.
- Next meeting January 24, 2005 at 10:00 AM.

New Business:

A. FY 2006 Budget

The 2005/2006 Budget was reviewed by Board and several changes were recommended. The adjusted budget was approved by the Board.

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B. Planning Registration Growth

Charles Mobley discussed the need to begin planning for future registration growth. High growth areas currently include Boonsboro, Smithsburg and Maugansville. Future growth will result in the need for additional polling places, election workers and voting units. Charles Mobley contacted Michael Thompson, Planning Department, to find out what areas are slated for large developments. Charles Mobley also discussed the need for a larger polling place in District 22-0 or the District will need to be sub-divided.

Members Remarks:

Charles Mobley thanked Marianne Schneider for her service to the Board and to the voters of Washington County.

Scheduling of Next Meeting

The next meeting of the Washington County Board of Elections will be held February 8, 2005, at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time. Marianne Schneider made a motion to adjourn at 3:57 PM; Eileen Wiggins seconded the motion. Unanimously approved.

Respectfully Submitted,


Charles L. Mobley, Jr., Board President 2/08/05
Date


Kaye E. Robucci, Election Deputy Dir, I 1-13-05
Date