

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION September 8, 2009

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Eileen Wiggins, President
John Benchoff, Democratic Member
Clyde Tate, Republican Member
Sharon Washington, Democratic Alternate
Carroll Earp, Republican Alternate
Roger Schlossberg, Attorney

Staff

Dorothy Kaetzel, Election Director, I
Kaye Robucci, Deputy Director, I

Eileen Wiggins called the meeting to order at 2:03 PM. There was a quorum present.

Approval of Minutes of August 11, 2009

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the August 11, 2009 Board Meeting. Approved as submitted.

Additions/Changes to the Agenda:

Dorothy Kaetzel requested the following additions to the agenda:

Reports: Exchange Club

New Business: September 3, 2009 County Bulletin

2:04 Roger Schlossberg, Attorney, entered the meeting.

Correspondence:

A. Editorial for Baltimore Sun

An editorial from the Board Presidents of Frederick, Washington and Allegany Counties was sent to the Baltimore Sun. It was in response to Governor O'Malley's request for suggestions for budget cuts.

B. Furlough and Temporary Salary Reduction Plan

The Furlough and Temporary Salary Reduction Plan was distributed to the Board.

Washington County Board of Elections
September 8, 2009 Board Minutes (Continued)
Page 2

C. ES&S and Premier

E-mail from Aldo Tesi, President & CEO of ES&S, announcing the acquisition of Premier Election Solutions. The Board discussed how this may impact the solicitation of proposals for voting equipment and the service contract.

Reports:

A. ACLU

Roger Schlossberg, Attorney, has nothing to report. He will follow up with Linda Lamone, SBE.

B. Exchange Club

Dorothy Kaetzel and John Benchoff attended the Exchange Club meeting in August to discuss the City of Hagerstown Election, 2010 Elections and the new voting system.

Old Business:

A. Early Voting Site

Dorothy Kaetzel contacted Greg Murray, County Administrator, regarding the locations of the suggested early voting sites. The county has offered the following sites:

- PNC Bank on Washington Street – lobby area. The bank is moving in October 2009
- Division of Emergency Services Building on Elliott Parkway – meeting room

The PNC Bank would work out well. The county needs to fix the accessibility issue in the parking lot and move the dumpster. The accessibility issue was mentioned to John Barr, County Commissioner President. Roger Schlossberg, Attorney, received a memo from Nikki Trella, SBE, regarding the requirement to have a contract with the landlord of the early voting sites.

Dorothy Kaetzel will be in contact with John Benchoff regarding the survey for the PNC Bank Building.

Dorothy Kaetzel will send a letter to Greg Murray, County Administrator, reminding him of our need for the “common area” at the Phoenix Color Building for election worker training classes and that the floor needs to be fixed.

Washington County Board of Elections
September 8, 2009 Board Minutes (Continued)
Page 3

New Business:

Copies of the September 3, 2009 County Bulletin were distributed. The Board discussed the allocation of TouchScreen Voting units on Election Day.

Member Remarks:

No remarks at this time

Adjournment:

The next Board Meeting will be October 13, 2009.

There being no further business to come before the Board at this time, Clyde Tate made a motion to adjourn at 2:32 PM; Carroll Earp seconded the motion and all were in favor.

Compiled by
Kaye E. Robucci
Election Deputy Director, I

Respectfully Submitted,

Eileen Wiggins
Eileen Wiggins, Board President

10/13/09
Date

Carroll H. Earp
Carroll Earp, Board Secretary

10/13/09
Date