

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

October 11, 2005

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
Eileen Wiggins, Democratic Member
Clyde Tate, Republican Alternate
John Benchoff, Democratic Alternate

Staff

Dorothy M. Kaetzel, Election Director I

Charles Mobley called the meeting to order at 2:04 PM. John Barr, Republican Member, Gregory Bannon, Board Attorney and Kaye Robucci, Election Deputy Director I, were absent. There was a quorum present.

Approval of Minutes of September 13, 2005:

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the September 13, 2005 Board Meeting. Approved as submitted.

Addition/Changes to the Agenda:

Charles Mobley requested that under Correspondence add the Biennial Agenda. Under Reports, strike Picnic and add Registration Updates. Strike Closed Session - Personnel

Correspondence:

- A. The Registrar, Volumes 7 & 8, was distributed and the County Bulletin, Vol. 45
- B. Letters from Linda Lamone to Gregory Bannon and Clyde Tate excusing them from attending the Biennial Meeting. Mr. Bannon will be able to attend though, since his court case was changed. Mr. Tate will not be attending.
- C. Agenda for the 2005 Biennial Meeting of Election Officials was distributed.
- D. E-mail from County Support regarding Biennial Meeting Agenda Change. The personnel related sessions scheduled will not be held. Sharon Proctor will contact us within the next few days about scheduling Employee Relations Training. To date, Dorothy has heard nothing more re this training. Election directors and other supervisors, board members and board attorneys are encouraged to attend this training.

- E. Memo from Florence Sutton, Kent Co., re Bingo for Monday night entertainment at our Ocean City conference. Each county is asked to bring a couple of prizes, \$10 or less, for the winners. John Benchoff will pick up some Wash. County apples to be given as prizes.

Reports:

A. Meeting with County Commissioners – October 4, 2005

Charles Mobley reported on the presentation he presented to the Commissioners regarding urban growth impact on voter registration. Prior to the presentation, the two new alternate Election Board Members were introduced to the County Commissioners. According to the estimates, there will be a 12% increase in the number of registered voters in Wash. Co., almost 10,000, by election time 2006, about 3,700 new voters by 2008 and about 19,000 by 2010. The growth will impact future budgets. Four election districts are being subdivided this year. Three polling places will be relocated at the request of the Bd. of Education due to congestion at these locations. Four other polling places will be relocated – two due to congestion, one for confusion and one for inaccessibility. He informed the Commissioners of things they could do to help: allow County employees to work as election judges with 8 hours paid leave, encourage developers of 300 or more units to include a suitably sized public building that could be used for voting and assist, if we ask, in finding facilities in new precincts to use for voting. It was pointed out to the Commissioners that the pending 2006 legislative session may change some of the above scenarios. The Primary Election for 2006 could be moved up to June. It is possible that we could have early voting for the Gubernatorial Elections which would increase poll workers time and require electronic poll books to implement which will have a significant fiscal impact – how much we cannot say at this time.

- B. Dorothy reported on the progress with hiring an Election Clerk III. The eligible list has been received and letters sent to the candidates on the list. Interviews with those candidates interested will be scheduled in early November.
- C. Dorothy reported on the meeting in Annapolis on October 3, 2005 with Fahd Saeed re Data Verification new Voter Registration System. Kaye and Dorothy identified some issues with our data and Fahd Saeed thanked Kaye and Dorothy for confidence in the migration effort to date. They will work with us through production to make sure we are fully satisfied and that all data is migrated accordingly.
- C. Charles Mobley updated the voter registration projections and distributed charts for same as well as polling places surveys listing that must be completed by 5/31/06.

Old Business:

A. Preventative Maintenance

Preventive Maintenance on all voting system units located at the warehouse was completed on 9/28/05. Time was 1 ½ days. Team worked well together. Several voting system units that are in the office will have the preventive maintenance check done when Nathan Robinson brings the loop back connector.

B. Subdivision of District 13

The Board reviewed the Resolution for the subdivision of District 13. Eileen Wiggins made a motion to adopt the Resolution, as amended, for the subdivision of District 13, creating 13-1 and 13-2; Clyde seconded the motion and all were in favor.

C. Final plans for Biennial Meeting

All four ladies will be going in one car with Eileen the driver – leaving at 11:30 AM on October 16. Each gentleman will be driving his own vehicle. Meet at 6 PM at Atrium for reception.

D. Surveys – polling places – Districts 6-1, 6-2, and 7-2

Surveys of polling places for 6-1 and 6-2 (Boonsboro Hi and Boonsboro Middle) were scheduled to be done on Oct. 13 and at 7-2 (Smithsburg Middle) on Oct. 20. Charles Mobley, John Benchoff and Eileen Wiggins will be participating.

New Business:

A. Work Session

Work session will be held on October 25 at 2 PM at the office to review Districts 9, 10-1, and 26-1 for relocating polling places.

B. Christmas Party

Tentative date was set for December 6. Will need to confirm a place to be held.

Members Remarks:

No remarks

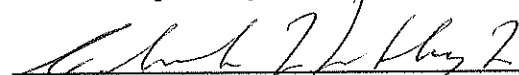
Scheduling of Next Meeting

The next meeting of the Washington County Board of Elections will be held November 8, 2005, at 2:00 PM at the Board Office.

Adjournment:

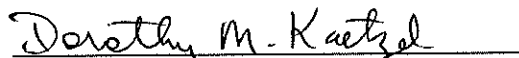
There being no further business to come before the Board at this time, Charles Mobley made a motion to adjourn at 3:55 PM; Clyde Tate seconded the motion. Unanimously approved.

Respectfully Submitted,



Charles L. Mobley, Jr., Board President

11/08/05
Date



Dorothy M. Kaetzel, Election Director

10-13-05
Date