

**PROCEEDINGS**

**BOARD OF ELECTION SUPERVISORS**  
**FOR WASHINGTON COUNTY**  
**JULY 14, 1998**

Present:           Richard L. Coss, President  
                  Daris Phillips, Democrat Member  
                  Charles Mobley Jr., Republican Member  
                  Roger Schlossberg, Democrat Alternate  
                  Dorothy M. Waters, Republican Alternate  
                  Kaye E. Robucci, Election Deputy Director I  
                  Sherrie A. Bonebrake, Election Registrar

Richard called the meeting to order at 2:00 p.m. Dorothy Kaetzel Election Director II was absent, also absent was Attorney Mark Brugh.

Entered at 2:05 was Roger Schlossberg.

**MINUTES:** Jim made a motion and Daris seconded that the minutes of the meeting held on June 9, 1998 be approved as submitted. All were in favor.

**CORRESPONDENCE:** The letter from Annajean Bitner on Workers Comp. was distributed, and the three regular Board members, Richard Coss, Daris Phillips, and Charles Mobley Jr. are all covered under the County policy. The Staff, Substitute Board members, Bd. Attorney and poll workers are covered under a separate policy.

Letter from Tim Augustine was distributed pertaining to Poll workers Manuel. Made note to the staff for a job well done.

Letter from ES&S was also distributed and confirmed for compliance in the year 2000. Everything is on track at this time and we are alright.

1998 Leg. Changes were handed out and looked over.

Maryland Public Ethics Law Summary was distributed.

Ethics and Standards for Election Officials and Employees was discussed at length for which several Board members are involved. Richard Coss , pg. 3 under item #6. Roger Schlossberg, pg. 2 under item #3 and also pg. 3 under item #7. Mark Brugh Board Attorney pg. 3 under item #7. We've also lost several Poll workers pg. 3 under item #6, 2nd paragraph. Kaye will ask for a brief opinion from Assistant Attorney General, Kathleen Dacheille regarding the extent of those Board members to which they may participate in Official Election activity.

Challenge to Voter Identity Procedure was discussed. The Board suggested a Brief Statement of Reason for Challenge to be inserted on the Oath Form. All board members will look over these papers and if any other changes or questions will call our office by Friday afternoon July 17, 1998. Revised procedures will be faxed to SABEL Friday July 17, 1998 for approval. The Board will adopt at the August meeting and will be used at poll worker school.

Minutes from Rocky Gap were distributed. The Office of Human Resources must visit each election office to perform desk audits, to determine the duties and functions of each classification. It has since been canceled due to the time and number of staff persons needed for this project.

Newspaper articles were distributed on Anti- Fraud Groups who plan to have monitors at PG, Montgomery, Anne Arundel and Baltimore Counties .

Local Board Minutes to SABEL were handed out and Washington County was the only one with a Perfect Score.

**OLD BUSINESS:** Hearing procedures were not adopted. Board would like Howard County's Policy Revised with changes approved by the board. Board will adopt procedures at the August board meeting.

Information for mailing sample ballot to every voter in the General Election was discussed, but needs more research. Kaye will call to check on specifics from Post Office, and other printers for prices. The board recommended budgeting for mailing sample ballots for future elections even if not mandated by the State.

Request for beepers for Election Day polling places was discussed. Dorothy called for prices from Sue, in the Purchasing Dept for 44 beepers. The County normally has a 1 year contract for beepers, but Sue is checking on the possibility of a 3 month contract for us. Current cost is \$9.30 per beeper for the 3 months for a total of \$409.20 Roger ask that he and Mark be given beepers for a total of 46. The Board discussed the need for a few extra beepers (For spares). Roger suggested copying the instruction sheet for using the beeper to give to a designated poll worker. The Board is in agreement that if we can get the beepers at this price and for the 3 months to proceed. Jim made a motion to obtain 50 beepers from the County, Dot seconded all approved.

Polling place check list changes were made and approved by Jim seconded by Roger all were in favor and approved.

**NEW BUSINESS:** Poll Worker Training Manuals were distributed and each were told of their part for poll worker school. Roger will be doing beeper training for school.

Candidate List updates: The deadline for withdrawal for candidates is Thurs. July 16, and we will be open until 5:00. Central Committee Nominees to fill vacancies deadline is July 21, and we again will be open until 5:00. John McElroy update... he did not complete his candidate filing procedure and had ample time to do so. Therefore he was disqualified and will not appear on the ballot. All

was documented as to what took place, SABEL was contacted for their opinion, and McElroy has been informed as to the decision. Report was made and duly noted, no action taken by the Board.

Petitions for Bert Iseminger are due August 3, 1998. Dorothy would like Audrey and Doris to help check signatures. They must be verified and back to the State by August 24, 1998. Motion made by Jim for Audrey and Doris to work seconded by Daris, all approved.

"I Voted Stickers" 24, 000 at \$100.00 for General Election motion by Jim, seconded by Roger all approved.

Janet Buchanan will be in our office on August 23, to help with programing the ballot.

MVA forms to be picked up by Daris July 20 & 27 while Richard is on vacation.

Roger will be away July 23-30 for vacation and will not be at the August board meeting.

Dot will be away on Aug. 20 and hopes to be back in time for poll workers school that evening.

L & A testing at the Ag building Sept. 1, at 8:00 a.m. and Public testing at 2:00 the same day.

Sept 12, from 9:00-12:00 poll workers supplies will be distributed at the Ag building.

Next meeting will be August 11, 1998.

Motion made by Roger and seconded by Richard to adjourn the meeting at 3:35 PM.

Respectfully submitted,



Sherrie A. Bonebrake  
Election Registrar