

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Tuesday, April 13, 1993 at the Board Office. The meeting was called to order at 2:36 P.M. by President Spigler.

The following were recorded present:

Oscar W. Spigler, President  
Richard A. Coss, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Donald A. Smith, Democrat Alternate  
Charles L. Mobley, Jr., Republican Alternate  
Jean D. Calhoun, Administrator I  
Dorothy M. Kaetzel, Election Registrar

MINUTES: Walter motioned, seconded by Richard, that the minutes of the last meeting held on February 10, 1993 be approved as submitted. Motion carried.

CORRESPONDENCE:

Letter received from Rebecca Wicklund regarding 1994 Fair Election Practices Act Seminar. Due to the City of Hagerstown General Election being on the same day as the seminar scheduled for our staff, Becky has rescheduled a seminar for May 27 in Towson which our staff will attend. It was the decision of the Board members to close the office that day.

Jean distributed copies of the letter from Marvin Meyn in answer to our request for hiring procedures along with copies of the procedures in step-by-step manner as clarified by phone with Ernestine at SABEL. After discussion, decision was made by Board members for Jean to call Ernestine to ascertain where the process of Dorothy Kaetzel's reclassification is at this time, and the status regarding the 310. Board members recommended that if extra office help should be needed before the eligibility list is available, Jean should call the extra girls who have worked in the past.

OLD BUSINESS:

Copies of the letter Jean wrote to Barbara Marconi about problems at Pangborn School were given to Board members.

NEW BUSINESS:

Jean informed the Board members of the amount of money put in budget for new political maps for Washington County. If approved in the budget Jean will proceed to order 5000 maps. Copies of letter to David Banick, ADC Co. given to the Board members and collaboration with Paulette Sprinkle, Community Coordinator.

Copies of the FY94 budget submitted to Jim Young distributed to the Board members; also, packets with information on Business Records Corporation proposal on full service/lease purchase agreement for OPTECH III. Jean did inform the members this was not a firm proposal.

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Estimates from Ed Early Printing Co. for printing 55,000 marksense ballots distributed.

Forms to be completed for State Ethics Commission by Board members given to them.

Next Board meeting will be on May 11, 1993 at 2:30 P.M.

Walter motioned the meeting be adjourned at 3:20 P.M. Seconded by Richard.

Respectfully submitted,

*Dorothy M. Kaetzel*

Dorothy M. Kaetzel  
Election Registrar