

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS FOR WASHINGTON COUNTY

The Board of Election Supervisors held its regular monthly meeting on Tuesday, February 13, 1990 at the Board office. The meeting was called to order by the President, Oscar W. Spigler at 1:55 P. M. In the absence of Richard Coss, Mr. Ford, substitute Democrat Board Member will be voting.

The following were recorded present:

Oscar W. Spigler, President
Walter F. Bell, Jr., Republican Member
Francis R. Ford, Democratic Alternate
Geraldine M. Harmon, Republican Alternate
William F. Dunham, Attorney
Dorothy M. Waters, Chief Clerk II
Daris A. Phillips, Chief Clerk I

MINUTES:

The minutes of the last regular meeting held on January 9, 1990 were approved as submitted.

CORRESPONDENCE:

Thank you notes were received from Daris and her sister for the flowers and memorial donation sent when their Mother died. Also a thank you note from the Coffman Home for the memorial donation.

A memo has been sent to Barry Teach advising that we would need a transfer of funds of \$450.00 from Office Supplies to Capital Outlay for a computer station and chair, since we have been advised by the State Board office that they will be supplying us with a PC, modem and a printer.

Memo was received from Marvin Meyn regarding the UNISYS Election System 2000. We are invited to come and observe the functions of the system. The Board asked Dottie to call to see¹ the equipment has any features that can be used for counting absentee ballots.

OLD BUSINESS:

The Board discussed the warehousing for the voting machines. Mr. Bell reported that the I.B.M. Building is still available. He is waiting to hear from them. He also checked the Antietam Paper Company building and they only have 6,000 square feet of space available. Mr. Ford reported that he had looked at the building back of F & M off of Pennsylvania Ave. and reported that they had 18,000 square feet, which they would lease at \$10 to \$13 a square foot. He also checked the Social Services building and found that it would not be vacated for a long time. The Board members have other places they will be checking on before next Board meeting. President Spigler recommended that Mr. Ford contact Barry Teach to see how the County Commissioners would like to have us proceed in selecting a realtor/s to look for a building to store the machines

OLD BUSINESS: (Continued)

County Commissioners concerning this. It is the consensus of our Board that a suitable place out of the downtown area with parking facilities would be beneficial. They stated many other reasons, such as first floor, more space that is needed and storing the voting machines at the same location, without having to use an elevator to get the machines out, as we now do. Oscar Spigler will meet with the County Commissioners on Tuesday, March 20, 1990 to discuss this with them.

Dottie reminded everyone that Sam McAfee will be here on Monday, March 19, 1990 at 9 A. M. to give instructions on the new voting machines.

Walter Bell reported that Dick Ford had checked with the Western Enterprise Fire Company about using it for a polling place in District 3-4. They had several questions and the Board will meet with them on April 3, 1990 at 7:30 P. M.

He also reported that Mr. Ford had checked with Barry Teach about using a realtor to find us office space and space for the voting machines. Mr. Teach advised that this must be done through Karen Luther, the Purchasing Agent.

NEW BUSINESS:

Dottie, Daris, Mr. Coss and Mr. Spigler attended the UNISYS presentation at the Hagerstown Junior College on March 13, 1990. They received some literature on the UNISYS Election System that the State Board has recently certified.

The Board discussed the MAEO meeting to be held at Hunt Valley on June 10-13, 1990. Reservations have been made for the eight persons attending.

Dottie advised the Board that she is requesting a transfer of funds from Office Supplies to Capital Outlay for Typewriter, Chair, and telephone answering machine. This was approved by the Board.

Dottie presented the 1990-91 budget to the Board. The Board discussed each item and decided to add an electronic absentee voting system under Capital Outlay. Motion by Richard Coss and seconded by Walter Bell that the budget be approved as presented. Motion carried.

Motion by Walter Bell and seconded by Richard Coss that the meeting be adjourned at 2:45 P. M. Motion carried.

The next regular meeting will be held on April 10, 1990 at 1:30 P. M.

Respectfully submitted,

Dorothy M. Waters

Dorothy M. Waters, Chief Clerk II