

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY**

March 16, 1999

Present: Roger Schlossberg, Democrat Alternate
Daris Phillips, Democrat Member
Charles Mobley, Jr., Republican Member
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

In Richard's absence, Roger Schlossberg assumed the chair and called the meeting to order at 2:02 PM.

MINUTES: Jim motioned and Daris seconded that the minutes of the meeting held February 9, 1999, be approved as submitted. All were in favor.

Mark addressed the Board and explained his absence during the January and February Board meetings.

Jim Mobley and Dottie Waters have been reappointed to the Election Board for a 4 year term. The Democratic Board members have not been appointed.

CORRESPONDENCE: Memo from Linda Lamone, Administrator SBE, regarding the implementation plan for the LEMS (Local Election Management Systems). Washington County is considered a low risk jurisdiction due to being on the Annapolis Data Center Main Frame. We are scheduled to have our equipment installed on June 11, 1999.

Memo from Barbara Feaga, regarding a golf outing planned for Sunday, June 13, 1999. Deadline for reservations is May 3, 1999.

Copy of letter to Greg Snook from Linda Lamone regarding the statewide voter registration system. Linda is requesting the county's commitment to providing the necessary funds, support and information technology resources to allow us to take full advantage of the new system.

The 2000 election calendar and the list of offices on the 2000 ballot were distributed.

Anyone interested in serving as Officers of MAEO or as Members of the Board of Directors must apply by March 24, 1999.

Deadline for nominations of the "Election Official of the Year" is April 30, 1999. This award will be presented at the October Biennial Meeting.

Copies of the 1998 General Election Judge staffing and payroll analysis by county was distributed.

Copies of the January 20, 1999 State Board meeting were distributed. The state office is moving to 151 West Street during April.

OLD BUSINESS: The Board discussed our current absentee procedures and reviewed the procedures from Prince George's County. The board will ponder the subject and discuss it again at the April board meeting. Mark recommended to Dorothy to allow money in the next year's budget to pay for training of individuals to deliver ballots and assist individuals at the nursing homes.

The County Commissioners will be coming for lunch on April 13, at 12:00 pm. The Board will discuss the current office space problems with the commissioners.

Bob Graff met with Dorothy to discuss new office space. He is recommending to the commissioners his plan for the election board.

NEW BUSINESS: Discussed moving election District 18-1 to Old Forge School and District 20 to Fountain Rock School. This will be discussed further at the April meeting and dates will be set to visit the schools. Dorothy will distribute the Accessibility Surveys at that time. Mark volunteered to do the survey at Old Forge School.

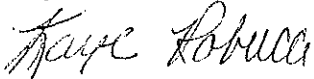
The verification mailer for this year has been requested. The following districts will be mailed verification notices: 1-0, 2-0, 3-1, 3-2, 3-3, 3-4, 4-0, 6-0, 7-0, 8-0, 9-0, and 10-2.

We have completed the purging of the inactive voters (those on the inactive list and didn't vote in the 1996 or 1998 elections). There were 500 voters removed from the rolls.

Financial Disclosure Statements were issued to the Board. They are due April 30, 1999.

Next meeting April 13, 1999.

Jim made a motion to adjourn at 3:19 PM, Daris seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci

Election Deputy Director I