

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY**

June 9, 1998

Present: Richard L. Coss, President
 Daris Phillips, Democrat Member
 Charles Mobley, Jr., Republican Member
 Dorothy M. Waters, Republican Alternate
 Mark P. Brugh, Attorney
 Dorothy M. Kaetzel, Election Director II
 Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m.

MINUTES: The minutes of the Board Meeting held May 12, were revised. Paragraph 2, Opinion of the Attorney General regarding Article 33, 16 - 14 Challenge of Right To Vote was revised to include the following procedure:

Step 1: Use written affidavit

Step 2: All judges participate into inquiry of person being challenged. If majority satisfied that person is who they claim to be, person is allowed to vote. If majority is not satisfied as to the identity of the person, they are not allowed to vote.

Step 3: If either party is grieved, they are instructed to go directly to the election office.

Judges are also to obtain as much information as possible pertaining to the challenged voter such as driver license, license number of car and description of person. Jim made a motion to revise said minutes, Dot seconded the motion and all were in favor. Mark will handle this part of the training at poll workers school.

Dorothy circulated the thank you note received from Donna Duncan Daff.

CORRESPONDENCE: Opinion of the Attorney General regarding the Residential Address Requirement was discussed. Kathleen Hoke Dacheille, Attorney General, concluded that voters must provide a current residential address or risk removal from the rolls, only after a proper hearing. Mark suggested to include in future budgets, payment for an individual to take minutes if a hearing is held.

The Board discussed the use of specimen ballots for the 1998 General Election. Currently there is no money in the budget for a mailer. Specimen Ballots must go first class mail to each registered voter. Board suggested contacting a mail warehouse for pricing and time frame. Costs will determine if the specimen ballots will be used in November 1998 or until it is mandated by the State.

Memo from Karen Luther, Purchasing Agent, regarding Existing and Future Cellular Phone Usage. We may be able to get cellular phones from the county to be used by the poll workers and Board members on election day. SABEL recommends using cellular phones to allow us to reach every polling place on election day. Dorothy did a survey and discovered that 35 cellular phones would be needed. Dorothy will issue a request for the number of phones needed and the dates. Dorothy will ask if it is more cost effective to use beepers.

The voter authority cards for inactive voters will be green and will have the affirmation of inactive voter on the reverse side.

Resolution from The Maryland Republican Party to increase the number of members on the Republican Central Committee from 7 to 9 members was distributed. This resolution would be effective immediately.

OLD BUSINESS: Mark reviewed the Grievance Procedures from Howard County and informed the Board that part A is from the code and Parts B & C are policy procedures, which looked fine to him. He suggested that the Board adopt part A and leave parts B & C until the July meeting or schedule a work session. The Board will meet on Tuesday, June 16 at 9:00 am. Mark suggested that the Board review the Outline of Board Hearings and Procedures before reviewing and adopting parts B & C.

The Board will also review the check list from Montgomery County on Tuesday, June 16. Dorothy and Kaye are to review the list for the meeting.

Office picnic is June 11 at 6:00 pm at the Eagle's Picnic Grounds.

The Board discussed what to do with individuals who complete a voter registration application and do not provide place of birth or indicate if they are a U.S. Citizen. Current procedure is to register those individuals and to send a confirmation card requesting the missing information. After much discussion, the Board decided to continue with the current procedure.

NEW BUSINESS: The BY 99 Budget was approved. There is a new line item #499 Employee Benefit Allocation. This will include: Employer's FICA, retirement and workman's compensation. Money was put into this line item for this year. Dorothy will need to budget for it in FY 2000.

Letters were sent to the nursing homes regarding the upcoming elections and asking if any individuals are interested in receiving absentee ballots.

Jim motioned and Dot seconded that the 1998 Absentee Ballot Procedures be adopted; all were in favor.

Dorothy received a sample of the Election Judge's Commission that Allegany County uses. We will send the commission when we mail the information regarding poll workers school.

Dorothy informed the Board that the IWIF considers the 3 regular members as corporate officers, and their workers compensation premium would be based on \$7,800 per year (150.00/week); instead of their regular salary. Dorothy has been in contact with Ann Shaw, Underwriter, to find out if the Board Members are really considered corporate officers or employees. Also, Annajean Bitner, County Human Resource Department, is looking into whether the board members fall under the County Worker's Compensation Policy.

Next meeting July 14, 1998.

Motion made by Dot and seconded by Jim to adjourn the meeting at 3: 56 pm.

Respectfully submitted,
Kaye E. Robucci

Kaye Robucci

Election Deputy Director I