

**PROCEEDINGS**

**BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
November 18, 1997**

Present: Richard L. Coss, President  
Daris Phillips, Democrat Member  
Charles Mobley, Jr., Republican Member  
Roger Schlossberg, Democrat Alternate  
Dorothy M. Waters, Republican Alternate  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:08 PM. Mark Brugh, Attorney, was absent.

**MINUTES:** Daris made a motion and Dot seconded that the minutes of the meeting held on October 14, 1997 be approved as submitted. All were in favor.

Joann B. Clabby, Prince George's Board Member, passed away on November 17, 1997.

**CORRESPONDENCE:** Information on the Commission to Revise the Election Code was distributed.

Minutes of the SABEL Meetings held July 23 and September 17, 1997 were distributed.

Agenda for the November 19, 1997 SABEL Board Meeting was distributed.

Minutes of the MAEO meeting held July 30, 1997 was distributed.

Memo from Stuart Harvey, Montgomery County, regarding voting on the Internet was distributed. Florida is providing a pilot program of voting via the Internet for the 1998 elections.

Memo from Donna Duncan, SABEL, regarding the draft of the Compliance Audit was distributed. Any suggestions are to be sent to her by November 19, 1997.

Richard Goehler, Montgomery County, is compiling information on current election judge salary rates and proposed 1998 rates. There will be no salary increase for our poll workers for 1998.

Roger Schlossberg entered the meeting at 2:15 pm.

Memo from Ron Whitt, Director MIS Department, confirming that all CIS software applications are Year 2000 Compliant was distributed.

Dorothy informed the Board that the tentative dates for the MAEO meetings are May 18, 19 & 20, 1998. The meetings will be held in Allegany County.

**OLD BUSINESS:**

Surveys from the SABEL Meeting in October were distributed and completed.

The Board reported on the surveys of the Hancock Middle/Senior High School and Valley Grace Brethren Church for possible polling sites. The Hancock Middle/Senior High School would work very well as a polling place for District 5. The Valley Grace Brethren Church would be suitable for District 26-3. Currently there is not a secure area to store the OPTECH at the church. The Board will discuss several options to remedy this situation. In the meantime, a letter will be sent to Pastor Pritchett requesting that he consult with his Board for approval to use the church.

The Board discussed moving the polling place in District 24. Currently the polling place is Horst Fencing. Sheriff Mades has offered an area at the Detention Center for a possible polling site. Roger suggested that the Board look at the facility at the Detention Center. Dorothy will call Sheriff Mades to schedule a date.

Information from our web site was distributed. John Venditta at the library has been adding additional links to our site.

The Christmas party will be held Monday, December 15, 1997 at 6:30 pm at the Fireside Restaurant.

**NEW BUSINESS:** Dorothy informed the Board that 300 poll workers will be required for the 1998 election. Dorothy and Kaye are asking for 15 additional poll workers each for substitutes. In ten districts they are requesting permission to use 1 additional person as a floater. The Board will consider these requests.

Dorothy will be attending the Director's meeting on Monday, November 24, 1997 at SABEL.

On Tuesday, November 25, 1997 the staff will be attending the Candidacy Filing Seminar in Allegany County. Roger motioned to have Audrey Coffelt and Doris James work on Tuesday November 25 - Daris seconded the motion and all were in favor.

Motion made by Roger and seconded by Jim to adjourn the meeting at 3:28 PM.

Respectfully submitted,

*Kaye E. Robucci*

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Election Deputy Director I