



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS
February 21, 2017
35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board:

Bruce Field, President
Tammy Downin, Vice President
Jim Schultheis, Secretary
Martin Lumm, Member
Roger Schlossberg, Counsel

Staff:

Kaye Robucci, Election Director II
Barry Jackson, Election Deputy Director II

Guests:

Peter Perini, Chairman, Democratic Central Committee

Bruce Field, President, called the meeting to order at 2:04PM; at the Washington County Board of Elections Office, 35 W. Washington Street, Room 101; Hagerstown MD 21740. Board member William Blazes was absent. There was a quorum present

Approval of Minutes of January 10, 2017:

Marty Lumm moved to approve the minutes, Tammy Downin seconded, and the motion was carried unanimously.

Additions/Changes to the Agenda:

None

Correspondence:

- A. MAEO Agenda – Meeting is scheduled for Friday, February 24 at the Prince George's County LBE.
- B. Anti-Bullying Policy – Kaye Robucci reviewed the policy with the staff, board decided to table reviewing the policy until the March meeting.

WASHINGTON COUNTY BOARD OF ELECTIONS

February 21, 2017

Page 2

Reports:

- A. Election Director – no changes in personnel, attended meeting on candidate filing, had training on UOCAVA, NCOA, ERIC, High School registration drive will commence this month. Candidate filing for the 2018 Gubernatorial Election may begin on February 28, 2017
- B. Attorney – no report

Executive Session:

Bruce Field called for a motion to recess the board meeting under State Government Article, § 10-508 (a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals and (3) To consider the acquisition of real property for a public purpose and matters directly related thereto. Tammy Downin made this motion at 2:20PM; Marty Lumm seconded the motion, and it was unanimously passed. There was a quorum present. Kaye Robucci and Peter Perini left the meeting prior to convening the executive session.

At 2:59PM, Tammy Downin moved to close the executive session and reconvene the board meeting. Jim Schultheis seconded the motion, and it was carried unanimously.

Old Business:

- A. By-Laws of Washington County – tabled until March meeting, because Roger Schlossberg had an action item to rewrite sections 5.3 and 5.4
- B. Warehouse – we will be using the west side and room 0 for election judge lessons learned meetings February 22 and 23.
- C. FY18 Budget – Election judge pay raise-Budget and Finance told Kaye Robucci to talk to the commissioners to get their approval.
- D. 2017 MAEO Conference, Rooms & Conference Package, Silent Auction
- E. 2017 Legislation – Barry Jackson to testify to Senate Education, Health and Environmental Affairs Committee on SB 711, Elections by Mail (no position), and SB 882, Campaign Signs at Polling Places (oppose). Barry also gave updates on House Bills 73, 168, 169, 345, 353, 532, 539, 741, and Senate Bills 58, 64, 91, 141, 423, and 938.

New Business:

- A. Lessons Learned
 - o Chief Judges & Provisional Judges: February 22, 1 pm – 3 pm (Bruce Field, Marty Lumm) and February 23, 6 pm – 8 pm (Marty Lumm, possibly Jim Schultheis)
- B. Post Election Maintenance Schedule – February 20 – March 20, 9-4PM
- C. Early Voting Site – LBE, SBE, and County Commissioners must agree. Tammy said we should consider the owners' political activism (would this be a turn off to voters?)

WASHINGTON COUNTY BOARD OF ELECTIONS

February 21, 2017

Page 3

- D. Open Meeting Information – tabled to the March meeting
- E. MAEO Conference – Board agreed to close office during the conference
- F. Biennial Meeting – October 23, 2017
- G. 2016 Financial Disclosure Statement due April 30, 2017

Members Remarks:

None

Scheduling of Next Meeting:

The next meeting of the Washington County Board of Elections will be held on March 14, 2017 at 2:00PM. The location is Washington County Board of Elections 35 W. Washington St. Room 101, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

- A. Potential Early Voting Site Packet
- B. Maryland Association of Election Officials (MAEO) testimony regarding Senate Bills 711 and 882
- C. 2018 Election Calendar
- D. February Voter Registration Statistics

Adjournment:

There being no other business to come before the Board at this time, Jim Schultheis made the motion to adjourn at 3:53PM; Marty Lumm seconded, passed unanimously.

The Bylaws with advice of counsel shall follow the requirements of the Open Meetings Act as specified under Title 10, Subtitle 5 of the State Government Article.

Compiled by Barry Jackson
Election Deputy Director II

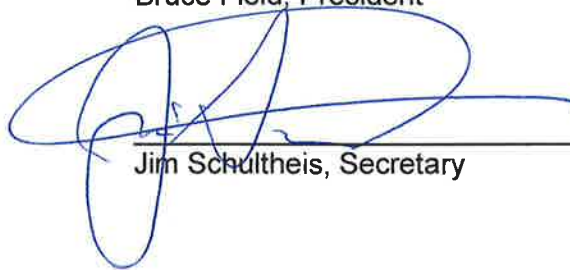
Respectfully Submitted,



Bruce Field, President

3/20/17

Date



Jim Schultheis, Secretary

3/20/17

Date