

MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

May 14, 2002

35 W. Washington Street

Hagerstown, MC 21740

240-313-2050

Present:

Board

Richard L. Coss, President

Marianne Schneider, Democratic Member

Charles Mobley, Jr. Republican Member

Eileen Wiggins, Democratic Alternate

Dorothy Waters, Republican Alternate

Roger Schlossberg, Attorney

Staff

Dorothy M. Kaetzel, Election Director II

Kaye E. Robucci, Election Deputy Director I

Richard Coss called the meeting to order at 2:00 PM. All members were present, constituting a quorum.

Approval of Minutes of April 9, 2002: President Richard Coss asked if the board had any corrections or modifications to the minutes of the April 9 board meeting. Charles Mobley moved for approval of the minutes as presented; Marianne Schneider seconded the motion. The motion carried unanimously.

Addition/Changes to the Agenda: President Richard Coss called for any additions or changes to the agenda. Dorothy Kaetzel asked that an update on the status of the new employee be added in Old Business. There were no other requested changes to the Agenda.

Correspondence:

A. Minutes of Directors meetings

Dorothy Kaetzel distributed copies of the March 13, 2002 Director's meeting. Mrs. Kaetzel pointed out the requirement that letters be sent to voters in inaccessible polling places. Letters were sent in the past and we continue to send letters to those individuals moving into District 15.

B. Appreciation Expressed

Richard Coss read aloud the letter received from Holy Family Catholic School in appreciation for the donation in memory of John Reynolds. Richard Coss also read the thank you from Sharon Mackereth in appreciation for the donation to the American Cancer Society in memory of her father, Edward Arvin.

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Reports

A. MAEO Meeting

The Board expressed disappointment that the Attorney breakout session did not address absentee voting for high-risk professions.

B. Additional polling place at South High

Richard Coss, Charles Mobley and Dorothy Kaetzel surveyed the gym at South Hagerstown High School for use for 2 election districts. They found the gym adequate for District 10-2 and District 10-4. The gym can be divided into two separate sections. A flip chart will be used on election day indicating what areas and streets vote in District 10-4.

C. Redistricting

Nasrin Rahman from the Maryland Office of Planning came to our office on Friday, May 9, 2002 to assist with some problem areas due to redistricting. Dorothy Kaetzel will revise the Resolutions for Districts 13-1, 24-1, and 24-2. We will proof the district printout and advise Nasrin Rahman of any changes.

Charles Mobley motioned to change the line for District 13-1 to conform with the recommendation from the consultant with the Maryland Office of Planning; Marianne Schneider seconded the motion. The motion carried unanimously.

Charles Mobley motioned to change the lines for District 3-4 and District 26-1 to conform with the recommendations from the consultant with the Maryland Office of Planning. There are no voters currently in these affected areas. Marianne Schneider seconded the motion. The motion carried unanimously.

D. Open House

Our Open House was held May 2, 2002. It went very well and around 75 people visited our new office area.

E. City of Hagerstown Election

Roger Schlossberg informed the Board that he had spoken with Bertrand Iseminger regarding changing the election dates for the City of Hagerstown to correspond with either the Gubernatorial or Presidential Election Dates. The suggestion was well received by Mr. Iseminger. This would increase voter turnout for the City of Hagerstown while reducing the cost of their election. Before this change could occur, the Hagerstown Charter would need to be amended at the next City of Hagerstown election in 2005. Roger Schlossberg will talk with Lewis Metzner, City Council.

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Old Business:

A. Communication Problems on Election Day

Charles Mobley reported that he had spoken with Ron Whitt, Director IT, regarding our communication concerns on election day. Charles Mobley will schedule a meeting with Ron Whitt. He also has a contact at the Board of Education to discuss the need to be able to contact each of the schools on election day.

B. Statutory changes for AB – High risk professions

This topic was discussed under reports.

C. Traffic Patterns

Roger Schlossberg is working on a proposed traffic pattern for election night.

D. South Hagerstown High School

Dorothy Kaetzel informed the Board that we have received approval to use South Hagerstown High School for election worker training. There will be 4 training sessions. Three classrooms with overhead projectors and screens have also been reserved .

E. Mark Brugh

Dorothy Kaetzel contacted Mark Brugh and he is willing to assist on election night as the election workers return their supplies.

F. New Employee

Dorothy Kaetzel informed the Board that Doris James has accepted the position of Clerk III. Doris James will begin on May 29, 2002.

New Business:

A. Office Picnic

Charles Mobley will see if the Elks Picnic Grounds are available on June 10 or June 13, 2002 for our office picnic.

B. Poll Worker Appointments

Recruitment letters will be sent the week of May 20, 2002.

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Dorothy Kaetzel and Kaye Robucci will be attending the Director's meeting on Wednesday, May 15, 2002 in Annapolis, MD.

The Board suggested contacting the Herald Mail and asking if they would include our new address and phone number in their election related articles. Dorothy Kaetzel will contact Laura Ernde. Richard Coss also suggested placing a sign at the back door to the building indicating our new office address.

Scheduling of the Next Meeting

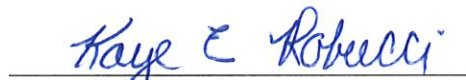
The next meeting of the Washington County Board of Election will be June 11, 2002 at 2:00 PM at the board office.

Adjournment

There being no further business to come before the Board at this meeting, a motion was made by Charles Mobley; seconded by Marianne Schneider to adjourn at 3:20 PM. Unanimously approved.

Respectfully submitted,


Richard L. Coss, Board President


Kaye E. Robucci
Election Deputy Director I