

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
SEPTEMBER 12, 1995**

Present: Richard L. Coss, President  
Daris Phillips, Democrat Member  
Charles L. Mobley, Jr., Republican Member  
Roger Schlossberg, Democrat Alternate  
Mark Brugh, Attorney  
Dorothy M. Kaetzel, Election Director II  
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m. Dorothy M. Waters, Republican Alternate, was absent.

**MINUTES:** Daris motioned and Jim seconded that the minutes of the meeting held on August 8, 1995 be approved as submitted.

**PERSONNEL:** Dorothy informed the board that she spoke with Denise Carter-McCormick, State Personnel, who assured her that the applicants would be notified of their test results within the 8 week time period. Dorothy spoke with her again on September 11 and was referred to a Mr. Swanson. Mr. Swanson informed Dorothy that the grades would be sent out within the next week. After the applicants receive their scores a list may be requested. Jim will call Mr. Swanson.

**CORRESPONDENCE:** Copy of letter from Mark Brugh to Jack Schwartz regarding the MAEO Conference was distributed. Mark informed Mr. Schwartz that no business of the Board was discussed during the election of MAEO officers.

Letter to Daniel Earnshaw from the Open Meeting Compliance Board was distributed. The Compliance Board decided that no violations had occurred and no meetings were held during the closed door session at MAEO.

Dorothy informed the Board that Mr. Al Marine, Substitute Board Member of Wicomico County, had passed away. A sympathy card was sent to Mrs. Marine.

Dorothy informed that Board that a Get Well Card was sent to Richard's mother, Mrs. Virginia Coss.

Dorothy distributed a copy of the recommendation letter sent to Robert J. Gerencser, BRC. A recommendation letter was requested from all the BRC users in the State, in an effort to freeze prices for the printing of ballots.

Letter from Gene Raynor regarding the Year 2000 Census was distributed. There will be a seminar at the SABEL meeting explaining how the local boards will participate. Minutes of the April & June MAEO meetings were distributed.

Memo from Gene Raynor requesting that board members and employees refrain from engaging in partisan political activities was distributed.

**OLD BUSINESS:** The new computer table was received and the new computer equipment from SABEL was to be installed on September 12.

The Elected Officials Guide is completed and has been distributed to many agencies.

The accessibility survey for Paramount Elementary School, District 27-2, is completed. Voter Notification Cards have been sent to all the voters in the district. A sign will be placed at the Paramount Brethren in Christ Church on election day directing voters to the school.

The Board discussed the plan for additional office space. Jim will review the letter to Rodney Shoop, County Administrator. Richard recommended that a copy of letter be sent to each County Commissioner.

**NEW BUSINESS:** Kids Voting, a National program to educate students in K-12 on the importance of voting will be available in Washington County during the 1996 General Election. Dorothy met with Suellen Weisberg and Dyan McGrath to discuss Kids Voting in Washington County. Each polling place will be staffed with Kids Voting Volunteers to allow students in K-12 to vote. We need to designate what area at each polling place could be used for Kids Voting. The Board suggested giving the polling place layouts to the Kids Voting Personnel and letting them select an area not used on election day. The Board is concerned that there would not be sufficient room at District 24, Horst Fencing, to allow for Kids Voting. The Board discussed the possibility of moving District 24.

Dorothy distributed copies of an article from the April 17, 1995 Election Administration Reports dealing with several problems with Kids Voting in the polling place. A meeting will be held on September 18, 1995 at 10:00 am at Potomac Edison. Dorothy, Richard, Jim and Daris will attend the meeting on September 18.

Article 33, 2-7 f(6)(i) needs to be updated with the new poll workers compensation. Jim motioned and Daris seconded that a letter be sent to Ralph France with copies to the entire delegation requesting that Article 33, 2-7 f(6)(i) be revised to read \$100.00 for Chief Judges and \$80.00 for Judges per day.

The Board met with Cathy Ashley-Cotleur, member of the Election Task Force, to inform her of the election procedures followed at Washington County.

The Board will visit the Sharpsburg Elementary School on Friday September 22, at 9:30 am to evaluate it as a potential polling place for District 1.

Dorothy informed the Board that she was been asked to serve on a panel at the SABEL meeting dealing with the impact of the NVRA on training of election judges and election judges duties. She will be attending a meeting on September 13 at SABEL.

The Board reviewed the appointment of election judges form. Jim moved and Daris seconded to approved the text in the form identified as JRETSHEE.PW(8-95) to be used for all judges. It was determined that since the information was basically the same in each letter to just use the one form.

Dorothy informed the Board of a false registration that was received. The Board decided to turn the matter over to the State Prosecutor, Stephen Montanarelli.

Jim moved and Roger seconded to purchase the "I Voted Stickers" for the 1996 Primary and General Elections.

Dorothy distributed copies of the registration activity graph from April through August. It will be issued every quarter.

Dorothy informed the Board that the new replacement ballot boxes will be received at the end of September.

The Board discussed keeping the office open during the SABEL meetings on October 23 - 26, 1995. Jim motioned and Daris seconded to keep the office open during this time. Doris James and Audrey Coffelt will be asked to work.

Dorothy informed the Board of the 1995 Self Advocacy Conference being held September 23 & 24 at HJC. Monica Bowers, Independent Living Specialist, requested that someone attend to answer questions and provide voter registration. The Board suggested taking the OPTECH III-P Eagle to provide demonstrations. Kaye and Sharon will attend on September 23 from 11:00 am 1:00 pm.

Next meeting October 10, 1995.

Meeting adjourned at 4:00 p.m.

Sincerely,

*Kaye E. Robucci*

Kaye E. Robucci  
Deputy Election Director I