



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS
September 14, 2021
17718 Virginia Avenue
Hagerstown, MD 21740
240-313-2050

Present:

Board:

Martin Lumm, Board President
Tammy Downin, Board Vice President
Bill Blazes, Board Secretary
Connie Mazingo, Assistant Board Secretary
Jim Schultheis, Member
Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II
Barry Jackson, Election Deputy Director II

Absent:

Guest:

Peter Perini, Washington County Democratic Central
Committee
Lisa Shields
Seth Wilson, Washington County Republican Central
Committee

President Marty Lumm called the meeting to order at 3:04PM at the Washington County Election Center, 17718 Virginia Avenue, Hagerstown, MD 21740. There was a quorum present.

Approval of Minutes of August 10, 2021:

Kaye Robucci clarified that information on Correspondence, item II. "Blind Advocates Reach Agreement on Efforts to Improve Ballot Privacy for Voters with Disabilities.." was incorrect. It was stated in the August meeting that funding was available to purchase additional Ballot Marking Devices (BMD), and that is incorrect. Additional BMDs were not budgeted for in fiscal year 2022.

Tammy Downin moved to accept the minutes as amended for August 10, 2021, Bill Blazes seconded, and the motion was carried unanimously

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Additions/Changes to the Agenda:

Kaye Robucci requested the following additions under Correspondence:

- I. Draft Congressional Redistricting Map emailed to the Board.
- II. Redistricting information emailed to the Board.
- III. Census population distributed to the Board.

Correspondence:

- I. Draft Congressional Redistricting Map emailed to the Board.
- II. Redistricting information emailed to the Board.
- III. Census population distributed to the Board.

Reports:

- I. Election Director
 - A. Personnel - Retirement party for Audrey and Jack Coffelt.
 - B. Meetings:
 1. MAEO and Biennial Conference – August 23-27, 2021.
 2. Director's Meetings: Next Meeting: September 14, 2021 at 2PM
 - a) New printers for pollbooks will be delivered to LBEs
 3. Geo Enabling Workgroup – Met on September 1, 2021
 - C. Correspondence: N/A
 - D. Trainings:
 1. Access Class: September 22 – Carl Dayley
 2. VSS Training (Voting System and Software):
 - a) Date(s): TBD
 - (1) BMD Initial: Cory Green
 - (2) BMD Refresher: Carl Dayley & Barry Jackson
 - (3) SU Initial: Cory Green
 - (4) SU Refresher: Carl Dayley & Barry Jackson
 3. ElectionWare & ERM Initial: Carl Dayley & Barry Jackson
 - E. Legislative Update – Barry Jackson is leading the Legislative Tech Workgroup. The group is putting a findings document together. Katie Berry has asked all LBEs to compile information for a legislative report she is putting together.
 - F. Voter Registration Activities and Statistics:
 1. Registration Statistics for August 2021 were distributed to the Board.
 - G. Candidate Information:
 1. Filing began February 23, 2021. 15 Candidates have filed.
 - H. Voting System Activities: Organizing Work Area

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- I. Projects –
 1. Clean up Street File in preparation for Redistricting
 2. Contact Election Day Polling Places
 3. Contact Election Workers
 4. Additional Early Voting Centers.
- II. Attorney: Brian Kane commented that there is a feeling among election officials that there will be an increase in challengers and watchers in the 2022 election. Brian suggested that this subject be stressed during election judge training.

Old Business:

- I. Virginia Avenue Update
 - A. HVAC work is ongoing.
 - B. Painting of outside of building is completed.
 - C. Fixed water drainage issues
 - D. Purchased new chairs for conference room.
- II. 2nd (and 3rd!) Early Voting Site
 - A. Hagerstown Library – accessible, large room. On third floor, but elevators open up outside the Early Voting Room.
 - B. Smithsburg Library – accessible, smaller room but staff believes the size will be sufficient.
- III. Alternate Early Voting Site – Kaye Robucci clarified that, even though we are going to three Early Voting sites, we still need to have an alternate site. Our previous alternate site was the Hagerstown Regional Airport Fire Hall.
- IV. MAEO and Biennial Conference – Recap of the conference.
- V. 2020 Census – Kaye Robucci and Barry Jackson met with county GIS to discuss collaboration and ensuring accuracy of addresses and voter registration data. Bud Gudmunsen of county GIS asked if legislative districts can be changed when Hagerstown annexes a county area. Kaye will work with Brian Kane on the answer.
- VI. Back-up Work Location – Equipment has been moved into the 2nd floor training facility at 33 W. Washington Street.
- VII. Status of 145 IKO Way – All equipment has been moved out. Turning keys over to Sheriff's department on September 16th. We needed to be moved out by September 17, 2021.
- VIII. Ballot Drop Boxes – We will be adding two more locations (two additional Early Voting sites). Board will be voting on the additional drop boxes at a future meeting.
- IX. .gov Domain Name – We have delivered the application to Jeff Cline to sign on our behalf, per CISA requirements.
- X. Christmas Party - Fireside. Kaye Robucci will get more information.

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New Business:

- I. Comprehensive Audit – Audit is performed by SBE after each election on the performance of each LBE. Kaye Robucci distributed the audit for Washington County to the Board and asked that the Board discuss it at next month's Board meeting.

Members Remarks:

None.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, October 12, 2021 at 3:00PM. The location is Washington County Board of Elections Center, 17718 Virginia Avenue, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

Future Events:

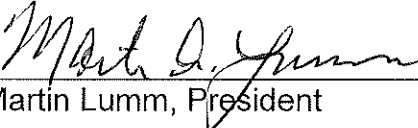
- I. Day of Caring, September 16, 2021
- II. County Commissioners' Visit, September 21, 2021
- III. National Voter Registration Day, September 28, 2021

Adjournment:


There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting. At 5:02PM, Connie Mozingo made a motion to adjourn the Regular Board Meeting. Bill Blazes seconded the motion, and it was carried unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,



Martin Lumm, President 10/12/2021
Date



Bill Blazes, Secretary 10-12-21
Date