

PROCEEDINGS
BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY

The Board of Election Supervisors held their regular monthly meeting Tuesday, August 18, 1981 at 2 P. M. at the Board office. Chairman Bast called the meeting to order.

The following were recorded present:

Douglas G. Bast
Virgil E. Banzhoff
Charles L. Downey
Dorothy M. Waters
Daris A. Phillips
G. Elaine Rose

Motion by Charles L. Downey and seconded by Virgil Banzhoff that we dispense with the reading of the minutes of the previous meeting held on July 14, 1981, and that the minutes be approved as submitted. Motion carried.

Under committee reports the Board and Staff thanked Mr. Downey for the nice picnic that they had at his home on August 3.

Under communications Mr. Bast read a letter from the State Board asking for suggestions for any changes in the Election code. These must be submitted before September 1. The Board discussed this and decided that they have no suggestions at this time.

Mr. Bast read a memo received from the Maryland Association of Election Officials regarding "closing of schools on primary and general election days". Since the schools in Washington County are closed for both elections and since we use many of the schools for polling places we advised them that we are in support of the closing of the schools for both elections.

Chairman Bast read the letter from Mr. Morris regarding the forms to be filled out by the staff in order for them to be considered for reclassification. Mr. Bast advised the Board that he had reviewed the forms and that they were sent in to the State Board on Aug. 12, 1981. A copy of these forms was reviewed by the Board.

Under old business, Dottie advised the Board that she has talked to Barry Teach concerning the cut in our budget in the line item where voting machine supplies are charged. Mr. Teach advised to charge these to office supplies at this time.

The Board discussed the vacancy that exists for a substitute Republican voting machine custodian. Motion by Mr. Downey and seconded by Mr. Banzhoff that C. Robert Dean, 1009 Columbia Rd., Hagerstown, Maryland be appointed to fill this vacancy. An unanimous ballot was cast for Mr. Dean.

Under new business Mr. Bast read a memo from Barry Teach requesting the annual report of our department's activities. The report, as prepared by the Staff, was presented to the Board for their approval. Motion by Mr. Banzhoff and seconded Mr. Downey that this report be accepted. Motion carried.

The Board discussed the need for a new numbering machine. They decided on the Widmer automatic type. Motion by Mr. Downey and seconded by Mr. Banzhoff that we purchase the electric model, as the old model is not satisfactory. Motion carried. Dottie will talk to Barry Teach concerning this purchase as we do not have it in our budget.

The Board also discussed the need for a high stool with casters to use at the new kard-veyer file. Motion by Mr. Banzhoff and seconded by Mr. Downey that we ask the County Commissioners to include this stool in our budget. Motion carried.

The Board discussed the Pre-Election year 'Mandatory Meeting' to be held in Annapolis on Oct. 4-6, 1981. The Board members and Dottie and Daris will be attending this meeting.

Motion by Mr. Banzhoff and seconded by Mr. Downey that the meeting be adjourned at 3 P. M. Motion carried. The next meeting will be held on Tuesday, September 8, 1981.

Respectfully submitted,

Dorothy M. Waters

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