

**MINUTES**

**WASHINGTON COUNTY BOARD OF ELECTION  
May 11, 2010**

**35 W. Washington Street  
Hagerstown, MD 21740  
240-313-2050**

Present:

**Board**

Eileen Wiggins, President  
John Benchoff, Democratic Member  
Clyde Tate, Republican Member  
Carroll Earp, Republican Alternate

**Staff**

Kaye Robucci, Deputy Director, II  
Sharon Mackereth, Election Supervisor, II

Eileen Wiggins called the meeting to order at **2:04 PM**. Roger Schlossberg, Board Attorney, and Sharon Washington, Democratic Alternate, were absent. There was a quorum present.

**Approval of Minutes of April 13, 2010:**

Eileen Wiggins asked if the Board had any corrections or modifications to the minutes of the April 13, 2010 Board Meeting. Approved as submitted.

**Addition/Changes to the Agenda:**

Kaye Robucci requested the following deletion to the agenda - Executive Session.

**Correspondence:**

A. Draft of MAEO Agenda

E-mailed to the Board

B. MAEO Meeting Minutes - April 1, 2010

E-mailed to the Board

**Reports:**

A. Best Practices Meeting, May 3, 2010 -

Sharon Mackereth reported on the Best Practices meeting held in Washington County on May 3, 2010. The meeting was attended by representatives from the Western most counties.

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**Board Meeting – May 11, 2010**

You will be setting up in the multi-purpose room and approximately 20 residents will be attending.

**B. Mock Election –**

The State is requiring all counties to have an Early Voting Mock Election. The schedule has been set –

- June 17 – 18, Pre-Election Days
- June 21 – 23, Early Voting Days 1 – 5
- June 24 – Election Day and Election Night Reporting
- June 25 – Canvass Day
- June 28 – 29, Close Mock Election

The State has written an actual script as to what is completed on each day with actual roles setup and assigned duties. We are not sure how many hours a day will be involved. The Mock Election will be held at our designated Early Voting site.

**C. Picnic –**

Office picnic – Wednesday, September 29<sup>th</sup> at Doub Park.

**Member Remarks:**

Eileen Wiggins wanted to bring before the Board the following items –

- Ms. Wiggins wanted to “Thank” everyone for the successful Retirement Party for Dorothy Kaetzel.
- Democratic Alternate Board Member, Sharon Washington has informed us that she is retiring – a card was passed around for signatures.
- Ms. Wiggins has been working with the State to get Kaye Robucci setup as Acting Director as of May 3, 2010.
- Ms. Wiggins requested a vote from the Board on keeping Dean Robucci as our IT technician.  
John Benchoff made a motion; Clyde Tate seconded. All were in favor of keeping Mr. Robucci as our in office IT technician.

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**Adjournment:**

The next Board Meeting will be on June 8, 2010 at 2:00 PM.

There being no further business to come before the Board at this time, Clyde Tate made a motion to adjourn at 3:10 PM; John Benchoff seconded the motion. Unanimously approved.

Compiled by Sharon C. Mackereth  
Election Supervisor, II

Respectfully Submitted,

Eileen Wiggins  
Eileen Wiggins, Board President

6/8/10  
Date

Carroll H. Earp  
Carroll Earp, Board Secretary

6/8/10  
Date