

**PROCEEDINGS**

**BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY  
SEPTEMBER 9, 1997**

Present:               Richard L. Coss, President  
                          Daris Phillips, Democrat Member  
                          Charles Mobley, Jr., Republican Member  
                          Roger Schlossberg, Democrat Alternate  
                          Dorothy M. Waters, Republican Alternate  
                          Mark Brugh, Attorney  
                          Dorothy M. Kaetzel, Election Director II  
                          Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m.

**MINUTES:** Jim made a motion and Dot seconded that the minutes of the meeting held on August 12, 1997 be approved as submitted. All were in favor.

**CORRESPONDENCE:** Memo from Donna Duncan, SABEL, regarding a misprint in Section 22 of some versions of Article 33 was distributed. Dorothy requested that the Board check their law book to verify they have the correct section.

Agenda for the September 17, 1997 SABEL Board Meeting was distributed.

Future schedule and minutes of the August 17 board meeting of the Commission to Revise the Election Code were distributed.

Timothy Augustine is the new Deputy Administrator at SABEL.

Memo from Linda Lamone, SABEL Administrator, requesting the FY98 Budget was distributed.

Updated version of the "Maryland State and Local Election Directory" was distributed.

**OLD BUSINESS:** Office picnic will be held Monday, September 22, at 5:30 PM, at the Eagle's Picnic Grounds.

The Board will survey the Smithsburg Elementary School on Thursday, October 16 at 9:00 AM.

The Board will survey the Hancock Senior High/Middle School and Elementary School on Thursday October 30, 1997. They will meet at the election office at 9:00 AM.

Plans for MAEO were discussed. The rooms and meal packages have been ordered. Roger will know by September 25 if he will be needing a meal package. Reservations will be made at Harpoon Hannah's for Sunday, October 20 at 7:00 PM.

**NEW BUSINESS:** The staff will attend Lotus training on September 17 & 18 from 8:30 - 12:00.

Dorothy reported on her Discussion Group Meeting at SABEL with Linda Lamone. Ann Farrow, Administrator MVA, indicated that the VRA is being revised. Discussed the problem with sending voter registration applications to all unregistered people from change of address notices. Many applications are sent with very few returned. Prince George's County has a problem with non-citizens registering to vote. List of proposed enhancements to the programs at the Annapolis Data Center were discussed. There are several enhancements that would not benefit our office because we have our own in-house programs. Electronic filing will be mandatory for state wide candidates beginning with the reports due in November 1997. All others must file electronically by November 1999. Next meeting will be held in Ocean City on Monday, October 20 at 7:30 AM.

The Board recommended contacting SABEL, the Annapolis Data Center, BRC and the county Computer Information Department to ask if our current software will be updated to allow dates into the year 2000.

Next meeting will be October 14, 1997.

Motion made by Dot and seconded by Daris to adjourn the meeting at 2:57 PM.

Respectfully submitted, ,

*Kaye E. Robucci*

Kaye E. Robucci  
Election Deputy Director I