

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
FEBRUARY 13, 1996

Present: Richard L. Coss, President
Daris Phillips, Democrat Member
Charles L. Mobley, Jr. Republican Member
Dorothy M. Waters, Republican Alternate
Mark Brugh, Attorney
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

Richard called the meeting to order at 2:00 p.m. Roger Schlossberg was absent.

Richard expressed his appreciation to the Board and staff for their work at poll workers school.

MINUTES: Daris motioned and Jim seconded that the minutes of the meeting held on January 16, 1996 be approved as submitted.

CORRESPONDENCE: Copies of approved Regulations 14.02.02 were distributed.

Copy of memo from Karen Luther, Purchasing Director, regarding the Contract Amendment - Electronic Election System, was distributed. The amendment was approved by the Commissioners for the printing of the ballots for .13 each for the duration of the contract. Also distributed a copy of the letter to Robert Gerencser, Senior Vice President, Business Records Corporation.

Memo from Gene Raynor, SABEL, regarding the Democratic Delegates to the National Convention was distributed. Democratic Delegates may either choose to be committed to a particular presidential candidate or uncommitted to a candidate.

Distributed memo from Gene Raynor stating that "Uncommitted to any Presidential Candidate" will be on the Democratic Ballot in the Primary Election.

Voter News Service will have reporters in 3 polling places on election night to report totals. The locations are districts 6, 7 and 10-2. A letter granting permission has been sent and the chief judges in those precincts will be notified of the reporters and their names.

Distributed copy of letter to Lyndon LaRouche informing him his name would appear on the 1996 Maryland Primary Election Ballot.

Dorothy distributed copies of the press releases. They were sent to the Herald Mail and to the local radio stations announcing the closing of registration and the procedure to obtain an absentee ballot. The ballot will be in the paper on February 23, 1996.

Copy of memo from Ronald Whitt, Director of Computer Information Systems, regarding any FY 97 computer requests was distributed.

We are requesting a new computer with laser printer, WordPerfect and the upgrading of two modems.

Letters announcing the public testing of the DPTECH III-P Eagle on February 23 were sent. The letters were sent to the central committees, County Commissioners and the local candidates.

The State Board Meeting scheduled for January 29 was cancelled. The next meeting was held February 7, 1996.

Dorothy distributed copies of the synopsis and hearing schedules for the 1996 Legislation. There are many election related bills being introduced.

The new voter registration applications fall apart when mailed. SABEL informed us to only use them for registration drives and at our office. They are currently working on a new design.

Memo from Karen Luther regarding the cellular phone was distributed. The County has one phone to loan. Dorothy asked the Board if anyone wanted it for election day. The Board declined.

Letter to Julian Manelli from Buddy Roogow was distributed. In the event of an emergency on Election Day, Mr. Roogow will be in contact with Gene Raynor.

Memo from Jeffrey Harr, Facilities Assistant, to all the Principals and Head Custodians informing them of the election day procedures was distributed.

Letter from Janet Buchanan, BRC, verifying the date and times of the L&A and Public Test was distributed. The date and times were correct.

Dorothy distributed copies of a memo from Julian Manelli requesting information on our procedures during emergency situations. Dorothy informed the Board that she had spoken with Ron Karn, Chief of Fire & Rescue, he informed her that during an emergency situation he is concerned with #1 - Safety of Life, #2 - Property and #3 might be the conduction of elections. The Board agreed with Mr. Karn and in addition requested that the Primary Election be moved to May.

Dorothy informed the Board of House Bill 493 which is to update Article 33. The Bill states that the increase in the poll workers salary would not take effect until the next term of office due to provisions in the Constitution. Our intent was to have the increase take effect for the 1996 elections. Mark will investigate and send a letter to Mary Lunden.

OLD BUSINESS:

Reservations have been made for 7 rooms at the WISP Resort Hotel for the MAEO Meeting being held June 17 - 19, 1996.

Dorothy informed the Board that the County will supply 3 cellular phones to be used election day at Downs ville, Ringgold and Big Pool.

NEW BUSINESS:

Dorothy distributed copies of Primary Election Day and post Election Day schedule. The signs to be posted at the old polling places in District 1, 10-1 and 27-2, will be put up on Monday night and removed Wednesday morning. Daris will be responsible for 1-0, Mark 27-2 and Jim 10-1. Richard will pick up and post the signs for the parking meters behind the building and also delivery of the orange cones to City Hall and Bethel Gardens.

Richard distributed copies of the schedule for visiting the polling places on election day. Jim will visit all of District 2A and also 18-1, Roger District 2B, Richard District 3 and 10-2, 10-3 and 18-2. Dot and Daris will visit all polling places in District 2C.

Dorothy informed the Board that a 72" desk and a file cabinet has been ordered for the office.

Dorothy informed the Board that the FY '96/97 Budget was due February 2. The Board received copies of it on January 30.

Jim made motion and Daris seconded to adjourn the meeting at 3:55 p.m.

Date of next meeting March 12, 1996.

Sincerely,

Kaye E. Robucci

Kaye E. Robucci
Deputy Election Director I