

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION

May 12, 2009

35 W. Washington Street  
Hagerstown, MD 21740  
240-313-2050

Present:

Board

John Benchoff, Democratic Member  
Clyde Tate, Republican Member  
Sharon Washington, Democratic Alternate  
Carroll Earp, Republican Alternate  
Roger Schlossberg, Attorney

Staff

Dorothy Kaetzel, Election Director, I  
Kaye Robucci, Deputy Director, I

In the absence of Eileen Wiggins, John Benchoff called the meeting to order at 2:06 PM. There was a quorum present.

**Approval of Minutes of April 14, 2009:**

John Benchoff asked if the Board had any corrections or modifications to the minutes of the April 14, 2009 Board Meeting. Clyde Tate made a motion to approve the minutes as submitted; Carroll Earp seconded the motion and all were in favor.

**Addition/Changes to the Agenda:**

Dorothy Kaetzel requested the following addition's to the agenda:  
Correspondence: MAEO Door Prizes  
Reports: Warehouse

**Correspondence:**

A. Letter from Voter

Complaint from voter regarding his voting experience during the November 2008 Election. He was complaining about the long check-in lines at the Technical High School. Dorothy Kaetzel will send a response.

B. Door Prizes for MAEO Conference

Each county is to take 2 door prizes for a cost of \$25.00 each. John Benchoff will transport the door prizes to MAEO. Kaye Robucci will try to locate a table top county flag.

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**Reports:**

A. Nasrin Rahman, Maryland Dept of Planning

Dorothy Kaetzel and Kaye Robucci met with Nasrin Rahman, Maryland Department of Planning, to review the Block Boundary Maps in preparation for the 2010 Census. The county also installed Arc Reader on our County Computers.

B. Warehouse

Dorothy Kaetzel informed the Board that we now have new shelves and tables in our warehouse. The City of Hagerstown L&A was conducted there and it worked out very well. There is no heat in any area and air conditioning only in the E-Poll book room. Bob Graff, Facilities Manager, will budget in FY11 to fix the heat. The Board discussed the need to have an area to train election workers in 2010.

**Executive Session:**

Clyde Tate made a motion to go into executive session at 2:25 PM to consult with counsel; Carroll Earp seconded the motion and all were in favor. Regular session resumed at 2:36 PM.

**Old Business:**

A. ACLU Letter

The Board will discuss this during the Executive Session.

B. Final Plans for MAEO

MAEO will be held June 7-10, 2009 at Rocky Gap.

**New Business:**

No new business.

**Member Remarks:**

No remarks at this time.

**Adjournment:**

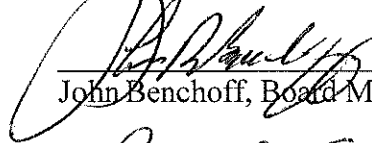
The Board discussed whether a June Board Meeting is needed. Clyde Tate made a motion to schedule the next board meeting for July 14; Sharon Washington seconded the motion and all were in favor.

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There being no further business to come before the Board at this time, Carroll Earp made a motion to adjourn at 2:44 PM; Sharon Washington seconded the motion and all were in favor. Unanimously approved.

Compiled by Kaye E. Robucci  
Election Deputy Director, I

Respectfully Submitted,

  
\_\_\_\_\_  
John Benchoff, Board Member

5/12/09  
Date

  
\_\_\_\_\_  
Carroll Earp, Board Secretary

5/12/09  
Date