



MINUTES

WASHINGTON COUNTY BOARD OF ELECTIONS

April 14, 2020

35 W. Washington Street

Hagerstown, MD 21740

240-313-2050

Due to the Novel Coronavirus pandemic and Governor Hogan's Stay at Home order, the Washington County Board of Elections regular meeting was conducted via teleconference. The following individuals participated in the meeting:

Present:

Board:

Martin Lumm, Board President
Bill Blazes, Board Secretary
Connie Mazingo, Board Assistant Secretary
Jim Schultheis, Board Member
Brian Kane, Board Attorney

Staff:

Kaye Robucci, Election Director II
Barry Jackson, Deputy Election Director II

Absent:

Tammy Downin, Board Vice President

Guest:

Seth Wilson, Republican Central Committee
David Dan
Kathleen Moriarty "Mo" Tedeschi
Peter Perini
Dean Robucci, IT Election Services

President Marty Lumm called the meeting to order at 3:02PM via teleconference. There was a quorum present.

Approval of Minutes of March 10, 2020:

Jim Schultheis moved to accept minutes as presented, Bill Blazes seconded, and the motion was carried unanimously.

Additions/Changes to the Agenda:

Kaye Robucci had the following changes under Correspondence:

- I. State of Maryland Proclamation

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II. Notice for the City of Hagerstown

Correspondence:

- I. State of Maryland Proclamation – Governor Hogan issued a proclamation on April 10, 2020 detailing the format of the Presidential Primary Election as vote by mail with at least one vote center in each jurisdiction on Election Day for those who cannot vote by mail.
- II. Notice for the City of Hagerstown. – the State Board of Elections (SBE) created a notice to all voters in the City of Hagerstown that the Non-Partisan Mayor and Council race is included in the Democratic and Republican ballots. This notice will be included with each ballot mailed to voters in Hagerstown, and it will be displayed in voting booths at the Vote Center on Election Day.

Reports:

- I. Election Director
 - A. Personnel
 1. Administrative Assistant I: Carl Dayley will be starting on May 6th. He Has 4 years of experience with the Frederick County Board of Elections.
 2. Warehouse address changing from 101 Tandy Drive to 145 IKO Way, Suite 102, beginning June 1st.
 - B. Meetings
 1. Director Conference Calls have been conducted weekly.
 2. Next Director's Call: Thursday, April 16, 2020.
 - C. Correspondence
 1. Kaye Robucci will summarize the pertinent information from the Director's Conference Calls and forward to the board.
 2. The Working Class Party is now recognized in Maryland.
 - D. Trainings – None
 - E. Legislative Update – Barry Jackson highlighted the following election law bills that passed the General Assembly:
 1. HB555 – Absentee Ballot Canvass and Moratorium on Use of Wireless Network
 2. SB145 – References in Public Communications and Prepaid Postage for Return of Ballots
 - F. Registration Statistics for March 2020 were distributed to the Board.
 - G. Voting System Activities
 1. We will receive 25 pollbook printers from Harford County.
 - H. Candidate Information
 1. Filing ended January 24, 2020
 - a) BOE: 7 candidates (no ballot for County unaffiliated, etc. voters)
 - b) Mayor: 3 candidates
 - c) Council: 13 candidates
 - I. Projects
 1. Election Worker training classes were suspended as of March 17th. There are 85 election workers who did not receive training.

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2. LBE Support Tech, Michael Bowie, contract suspended until April 27, 2020.
3. Working on the Disaster Recovery plan for SBE.

II. Attorney

- A. Brian Kane discussed the notice to Hagerstown voters about the Mayor and Council race.
- B. Brian Kane discussed the mail-in ballot postmark.

Old Business:

- I. Virginia Avenue – Marty Lumm visited the new facility and spoke with Rick Farley, county site supervisor. Plumbing has been installed in the new public restroom area, and concrete floor should be poured by Friday, April 17th. Kaye Robucci reported that the RFQ for the new exit door in the Early Voting area and the RFQ for the wall partitions in Early Voting will be going out soon.
- II. Campaign Signs – Kaye Robucci presented the Regulations Regarding Political Signs document and made additional recommendations regarding the Early Voting site at Virginia Avenue. The board agreed to table a vote on the campaign signs until the May 5th meeting.
- III. March 17 - Present Personnel Requests to County Commissioners – Sara Greaves, County Chief Financial Officer told Kaye Robucci that a “base” budget will probably be passed for FY21.
- IV. Election Calendar & Revised Dates – SBE is working on a new election calendar, based on new deadlines.
- V. Election Worker Training – Suspended on March 17th.
- VI. Specimen Mailer – Kaye Robucci will get clarification from SBE whether we need to send specimen mailers or not.
- VII. MAEO Conference, June 2-4, Clarion Conference Center, Ocean City has been postponed. No news on if it has been rescheduled.

New Business:

- I. June 2, Presidential Primary Election and Canvass Procedures
 - A. A ballot will be mailed to all active registered voters, along with a prepaid postage return envelope. SBE will reimburse 50% of prepaid postage cost.
 - B. Vote Center will be open on June 2 from 7 am to 8 pm at the Early Voting site on Virginia Avenue. Kaye Robucci reported that we must come up with a plan to keep equipment and supplies clean and sanitized. SBE is procuring PPE and cleaning supplies for the local boards. We procured “sneeze guards” for voters checking in at the pollbooks.
- II. Swear-in the Board of Canvassers on May 5, at 3 pm
- III. Ethics due April 30, 2020

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Members Remarks:

David Dan asked about the Smithsburg Town Election. Will they follow the county's guidance? Kaye Robucci has been in contact with the Smithsburg Town Clerk. Smithsburg is looking into vote by mail, but the municipalities do not take direction from the County Board of Elections.

Seth Wilson asked several questions about the release of results, who voted or who didn't vote, prior to canvassing.

Peter Perini asked about the process for mailing the ballots out.

Scheduling of Next Meeting:

The next regular meeting of the Washington County Board of Elections will be held on Tuesday, May 5, 2020 at 3:00PM. The location is Washington County Board of Elections Office, 35 W. Washington Street, Hagerstown, MD; as pursuant to the Bylaws of the Washington County Board of Elections, Article 3, Section 3.3(A) 8.

Distributed Information:

I. March Registration Statistics

Future Events:

May 27, 2020: Closing of the Books

May 11 -14: L&A on Voting Equipment

June 2: Presidential Primary Election

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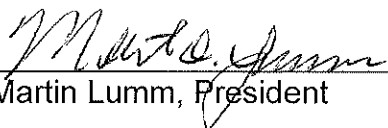
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Adjournment:

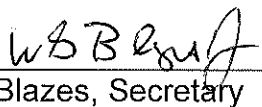
There being no other business to come before the Board at this time, Marty Lumm called for a motion to adjourn the Regular Board Meeting. At 4:38PM, Connie Mozingo made a motion to adjourn the Regular Board Meeting. Jim Schultheis seconded the motion, and it was carried unanimously.

Compiled by Barry Jackson
Deputy Election Director II

Respectfully Submitted,

 5/5/2020

Martin Lumm, President Date

 5-5-2020

Bill Blazes, Secretary Date