

PROCEEDINGS

BOARD OF ELECTION SUPERVISORS  
FOR WASHINGTON COUNTY

The Board of Election Supervisors for Washington County held its regular monthly meeting on Thursday, July 15, 1993 at the Board Office. The meeting was called to order at 2:00 P.M. by President Coss.

The following were recorded present:

Richard L. Coss, President  
Daris A. Phillips, Democrat Member  
Walter F. Bell, Jr., Republican Member  
Jason A. Malott, Democrat Alternate  
Charles L. Mobley, Jr., Republican Alternate  
Mark P. Brugh, Attorney  
Jean D. Calhoun, Administrator  
Dorothy M. Kaetzel, Chief Clerk I

MINUTES: The minutes of the last meeting held on June 14, 1993, were approved with the date of that meeting corrected from April 14, 1993 to June 14, 1993.

PERSONNEL: On June 25, 1993 at 1:00 P.M. the Board members, Richard Coss, Walter Bell, Daris Phillips, and Administrator, Jean Calhoun, met in closed session at The Office of the Board in regard to personnel matters. At this meeting, the Board members voted unanimously to hire Sharon Mackereth as the new Democrat Registrar, starting July 5, 1993.

CORRESPONDENCE: Copies of letter from Elizabeth L. Nilson, Office of the Attorney General, regarding political activities Board members can and cannot do, distributed.

OLD BUSINESS: Discussion held regarding purchasing the OPTECH III-P Eagle Voting System. Jean informed the Board members that she had talked with Ralph France, County Attorney, regarding being able to get out of the lease the County has for warehouse where voting machines are stored. No word has yet been received from the attorney on this. She also discussed with Sam McAfee the possibility of selling the old voting machines and Sam did not feel that would be a problem. Walt motioned we recommend to the County Commissioners that we purchase this voting system, seconded by Daris. Unanimously approved. A letter will be sent to the County Commissioners requesting their approval of the new system with the six year full service rental plan and an appointment to meet with them. Request, also, a prompt response to allow time for the Board members and staff to do all that is necessary to have the voting system ready for the 1994 elections.

Jean informed the Board members of the status of our legislative maps, money being in the budget for same.

Copies of the budget from the County distributed.

Jean informed the Board members of the bill received in the amount of \$8335.92 for fuel for the warehouse where voting machines are stored. According to Bob Graff, Facilities Administrator, County will take care of this.

POLLING PLACES: Jean gave Board members a pamphlet regarding disabled citizens. An effort needs to be made for accessibility and/or alternate

plans for replacement for the following polling places:

Hause's Storeroom  
Potomac Valley Fire Hall  
Ringgold Community Center  
Downsville School

Williamsport Town Hall - possibility of moving to school

Paramount School - being torn down. Need new place

Hancock Community Center - County no longer owns.

After discussion, Board decided to contact persons in charge of the Old Downsville School so that a new accessibility survey can be done. According to Jason, who had checked the ramp in place now, ramp does not meet specs for accessibility.

Walter will talk with the Mayor of Williamsport regarding the Town Hall.

Jim Mobley will check on the new Baptist Church in the Paramount School area.

Board members will meet and visit the Ringgold area in search of a new polling place as well as the area for Hause's Storeroom.

Letter will be written to the Mayor of Hancock, since the town of Hancock now owns the Hancock Community Center, inquiring as to whether or not the Community Center can still be used as a polling place for elections.

NEW BUSINESS:

Attorney's Salary: After discussion regarding attorney's salary, decision was made to write letters to other counties who have approximately the same number of registered voters as Washington County, and also a three member board, inquiring as to what the pay and duties are for their attorney.

MAEO Meeting at St. Michaels - All attended and agreed interesting, informative and a very nice place.

Jean explained to the Board members that due to the recent redistricting in the counties, election district 10-1 in Washington County will have to be subdivided to allow for the two different delegate districts in that precinct. A new polling place will need to be found for the 10-3 election district. Suggestions for possible voting places were Children's Village and Eastern Blvd. School.

The need to subdivide district 26-2 due to the number of voters there currently also discussed. After discussing most suitable dividing line and polling place, Walter motioned to subdivide using Lincoln Ave. as the dividing line, seconded by Daris, and to write a letter to Roderick Wagner requesting permission to use a section at Homewood Retirement Center as a polling place for the new 26-3 precinct. Motion carried. Maps were distributed to the Board members showing new legislative and delegate districts.

Jean read a letter dated 10-3-89 from Marvin Meyn permitting closing of the Election Board office for Biennial and MAEO meetings when the entire staff is required to attend. Notice must be posted on door indicating why the office is closed. Motion by Jim, seconded by Daris to close office October 12, 13, & 14 for SABEL meeting. Motion carried.

Copies of invitation and directions to crab feast at Barbara Kendall's on August 24, 1993, were distributed. Prior to crab feast there is a SABEL meeting in Annapolis. Portion of SABEL meeting will be the certification process for the OPTECH III-P Eagle. Mark proposed that a letter be sent to SABEL informing them of our status on obtaining the OPTECH III.

Plans finalized for Office picnic, August 30, 1993, at 6:00 P.M. at Doubs Woods.

Next Board meeting scheduled for September 14, 1993 at 2:00 P.M.

Dick motioned, Jim seconded, meeting be adjourned at 3:30 P.M.

Respectfully submitted,

*Kaye E. Robucci*

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Registrar