

MINUTES

WASHINGTON COUNTY BOARD OF ELECTION March 14, 2006

35 W. Washington Street
Hagerstown, MD 21740
240-313-2050

Present:

Board

Charles Mobley, Jr., President
John Barr, Republican Member
Eileen Wiggins, Democratic Member
John Benchoff, Democratic Alternate
Clyde Tate, Republican Alternate
Clair Baker, Attorney

Staff

Dorothy M. Kaetzel, Election Director, I
Kaye E. Robucci, Election Deputy Director, I

Charles Mobley called the meeting to order at 2:03 PM. John Barr, Republican Member was absent. There was a quorum present.

Approval of Minutes of February 14, 2006

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the February 14, 2006 Board Meeting. There being no changes, the minutes were approved as submitted.

Approval of Executive Board Meeting February 14, 2006

Charles Mobley asked if the Board had any corrections or modifications to the minutes of the Executive Board Meeting. There being no changes, the minutes were approved as submitted.

Addition/Changes to the Agenda:

Charles Mobley requested the Voter Registration System be discussed under Reports and to discuss the Voting System Upgrades and Court Case under Old Business.

Correspondence:

A. Registrar Volume 1, #11

- Randy Cobena, SABER, and Mary Waggoner, SBE, visited our office on February 23, 2006 to discuss the project timeline. Dorothy Kaetzel requested a password for Tammi Derr.
- Load and Performance Test was completed on February 16, 2006. There will be another Load & Performance Test scheduled in the future.

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B. New Personnel Officer

The new personnel officer at SBE is Jackie Bryley.

C. Maryland Department of Planning

Letter from Linda Lamone, Administrator SBE, requesting Nasrin Rahman be available to assist and visit the local election boards if needed. The deadline to create or change a precinct boundary or polling place is June 13, 2006.

D. Early Voting

SB478 requires SBE to adopt regulations and guidelines regarding the conduct of early voting.

E. E-mailed Correspondence from MAEO

- Memo regarding the MAEO Meeting May 7-9, 2006
- Hearing on HB244 has been postponed
- MAEO Election, deadline to file April 10, 2006
- Legislative Minutes March 6, 2006
- MAEO Minutes January 25, 2006
- MAEO Agenda for March 2, 2006
- Draft letter to Senator Hollinger regarding SB776

F. State Ethics Commission

Financial Disclosure Statements were distributed to all regular and alternate board members. They may be filed electronically. Disclosure statements are due May 1, 2006.

Reports:

A. Registration Projections

Charles Mobley reported that registration totals reflected a 3% increase.

B. Voter Registration System

Dorothy Kaetzel reported that the contract for Roger Chesser, SABER Trainer, ends March 31, 2006. The help desk and user manuals will still be available. JAD Sessions regarding Absentee, Election Workers, Election Management and Petitions will be held March 14-16, 2006.

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Old Business:

A. Polling Place Changes

Charles Mobley updated the Board on the following:

- Funkstown Elementary School: Charles Mobley will be contacting Larry Iseminger
- Fairplay: Contact needs to be made
- Big Pool: Contact needs to be made. The Board discussed the use of the Ft. Frederick Visitors Center and Park Head UMC.
- Hickory School

B. Election Workers

We are targeting certain election districts and doing a mass mailing.

C. Voting Unit Upgrades

Dorothy Kaetzel reported that the upgrade has been completed on the servers. The upgrade on the voting units is scheduled for March 20-23, 2006 from 8:00-4:30.

Schedule:

Monday, March 20, 2006

AM: Dorothy Kaetzel

Lunch: Charles Mobley

PM: John Benchoff

Tuesday, March 21, 2006

AM: John Benchoff

Lunch: Charles Mobley

PM: Eileen Wiggins

Wednesday, March 22, 2006

AM: Sharon Makereth

Lunch: Clyde Tate

PM: Dorothy Kaetzel

D. State of Maryland vs. Roger Dean Weber

The State of Maryland vs. Roger Dean Weber court case is Wednesday, March 22, 2006 at 8:30 AM. Clair Baker will contact Gregory Bannon for information.

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New Business:

A. Voting System

The Board discussed the current voting system and the effect of changing to an optical scan system.

2:55 PM: John Barr entered the meeting

Member Remarks:

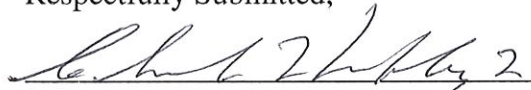
No remarks

The next meeting of the Washington County Board of Elections will be held April 11, 2006 at 2:00 PM at the Board Office.

Adjournment:

There being no further business to come before the Board at this time. John Barr made a motion to adjourn at 3:09 PM; Eileen Wiggins seconded the motion. Unanimously approved.

Respectfully Submitted,



Charles L. Mobley, Jr., Board President

4/11/06
Date



Kaye E. Robucci, Election Deputy Dir, I

3-2006
Date