

PROCEEDINGS

**BOARD OF ELECTION SUPERVISORS
FOR WASHINGTON COUNTY
June 8, 1999**

Present: Richard L. Coss, President
Marianne Schneider, Democratic Member
Dorothy M. Waters, Republican Alternate
Roger Schlossberg, Democratic Alternate
Dorothy M. Kaetzel, Election Director II
Kaye E. Robucci, Election Deputy Director I

ORGANIZATIONAL MEETING:

Swearing-in of Board Members and Substitutes:

The swearing-in ceremony and oath were administered by Denny Weaver, Clerk of the Circuit Court. Board members sworn in were Richard L. Coss and Marianne Schneider. Dorothy Waters, substitute member, was also sworn in.

Election of Officers:

Subsequent to the swearing-in, the Board convened its organizational meeting at 2:02 PM. Charles Mobley, Jr., Republican Board Member, was absent. Richard Coss opened nominations for President of the Board. Dot made a motion nominating Richard Coss, President of the Board. Marianne seconded the nomination. With no further nominations, Mr. Coss called for a vote. Richard Coss was elected Board President unanimously. Richard then called for nominations for Board Vice-President. Richard nominated Marianne Schneider for Board Vice-President. Dot seconded the nomination. With no further nominations, Richard called for a vote, and Marianne Schneider was elected Vice-President unanimously. Richard then called for nominations for Board Secretary. Dot nominated Jim Mobley for Board Secretary. Richard seconded the nomination. With no further nominations Richard called for a vote, and Jim Mobley was elected Secretary unanimously.

The Democratic substitute has not been appointed. Roger Schlossberg will continue to serve until a substitute is appointed.

Selection of Board Attorney:

The appointment of the Board Attorney was tabled until the August meeting.

Roger will be the acting attorney until the August meeting. Roger will attend the MAEO meeting and attend the Attorneys roundtable.

Delegation of Authority:

The Board felt it unnecessary to delegate complete and total authority of all administrative matters to Dorothy Kaetzel, Election Director. The director and staff work closely to keep the Board informed on all election related matters. In addition the Board is very much involved in all aspects of the election process.

MINUTES: Dot motioned and Roger seconded that the minutes of the May 11, 1999 meeting be approved as submitted. All were in favor.

CORRESPONDENCE: Letter from the Downsville Ruritan Club regarding moving District 20 polling place from Downsville Ruritan Building to Fountain Rock Elementary School.

The Maryland Election Support Newsletter from ES&S was distributed. ES&S is certifying local printers to print Optech III-P Eagle Ballots. ES&S will be demonstrating the Votronic DRE and EZ-Access voting system at MAEO.

Memo from Montgomery County regarding the retirement of Carol Evans and appointment of Richard Goehler as Acting Administrator.

Memo from Kathleen Hoke Dachille, Assistant Attorney General, in response to a letter from Barbara Fisher. Under the new code, only registered voters may request an absentee ballot. Persons may no longer register by casting an absentee ballot.

Memo from Linda Lamone regarding the breakfast meetings at MAEO. She will be meeting with 2 members from each board and with the directors. We are to inform Linda of any specific topics. Our suggested topic is the use of the FPCA as a voter registration application.

Policy on "Designating Certain Registration Records as Confidential" was distributed to the Board. Letter was sent to the voter who requested confidentiality of registration information.

OLD BUSINESS: Dot made a motion seconded by Roger to table the discussion of Old Forge Elementary School and Chewsville Community Center until the July meeting. All were in favor.

Roger made a motion seconded by Dot to table the discussion of Downsville Ruritan and Fountain Rock Elementary School until the July meeting. All were in favor.

Updated MAEO agenda was distributed.

High School registration is completed. A total of 941 new registrations were received.

Dorothy updated the Board on the new position in the office. Once the position is established we can advertise the position. Ernestine is working on getting the position established.

Dorothy reported on the director's meeting at the new State Board offices. Their new offices are beautiful. The meeting was held to discuss possible solutions to allow visually impaired voters to use our current voting systems and vote independently. A solution needs to be in place by the 2000 primary election.

NEW BUSINESS: Plans for the MAEO meeting were discussed. Dorothy, Kaye, Sharon and Sherrie will be traveling in the county car. Roger will drive himself and Richard will pick up Dot and Marianne. We are leaving at 1:00 PM on Sunday.

Richard welcomed our new board member, Marianne Schneider.

Next meeting July 13, 1999.

Roger made a motion to adjourn at 3:40; Dot seconded the motion and all were in favor.

Respectfully submitted,
Kaye E. Robucci
Kaye Robucci
Election Deputy Director I